

EXECUTIVE

Monday, 11 December 2023

6.00 pm

**Committee Room 1, City
Hall, Beaumont Fee, Lincoln,
LN1 1DD**

Membership: Councillors Ric Metcalfe (Chair), Donald Nannestad (Vice-Chair), Sue Burke, Bob Bushell, Rebecca Longbottom and Naomi Tweddle

Officers attending: Angela Andrews, Democratic Services, Kate Ellis, Jaclyn Gibson, Daren Turner, Simon Walters and Carolyn Wheeler

A G E N D A

SECTION A	Page(s)
1. Confirmation of Minutes - 20 November 2023	3 - 16
2. Declarations of Interest	

Please note that, in accordance with the Members' Code of Conduct, when declaring interests members must disclose the existence and nature of the interest, and whether it is a disclosable pecuniary interest (DPI) or personal and/or pecuniary.

ECONOMIC GROWTH

- | | |
|--|---------|
| 3. City Council Natural History, Geology and Archaeology Collections | 17 - 64 |
| 4. Exclusion of the Press and Public | 65 - 66 |

You are asked to resolve that the press and public be excluded from the meeting during the consideration of the following items because it is likely that if members of the press or public were present, there would be disclosure to them of 'exempt information'.

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given of items which will be considered in private, for which either 28 days' notice has been given or approval has been granted by the appropriate person specified in the Regulations. For further details please visit our website at <http://www.lincoln.gov.uk> or contact Democratic Services at City Hall, Beaumont Fee, Lincoln.

This item is being considered in private as it is likely to disclose exempt information, as defined in Schedule 12A of the Local Government Act 1972. No representations have been received in relation to the proposal to consider this item in private.

SECTION B

OUR PEOPLE AND RESOURCES

- | | |
|--|----------------|
| 5. Write Outs of Irrecoverable Non-Domestic Rates, Sundry Debtors,
Council Tax and Overpayment of Housing Benefit | 67 - 78 |
| [Exempt Para 2] | |

Present: Councillor Ric Metcalfe (*in the Chair*),
Councillor Donald Nannestad, Councillor Sue Burke,
Councillor Bob Bushell, Councillor Rebecca Longbottom
and Councillor Naomi Tweddle

Apologies for Absence: None.

49. Confirmation of Minutes - 16 October 2023

RESOLVED that the minutes of the meeting held on 16 October 2023 be confirmed and signed by the Chair as a true record.

50. Declarations of Interest

No declarations of interest were received.

51. Housing Revenue Account Business Plan 2024/54

Purpose of Report

To present Executive with the long-term Housing Revenue Account (HRA) Business Plan for 2024/2054 which introduced the 30-year business plan that set out the Council's intentions for what we wanted to achieve over that period.

Executive was asked to approve the contents of the HRA Business Plan for 2024/2054 and the strategic workstreams that were included in the plan (considered by Housing Scrutiny Sub Committee on 2 November 2023.)

Decision

That the HRA 30 Year Business Plan be approved.

Alternative Options Considered and Rejected

None.

Reason for Decision

Lincoln was a successful city and demand for housing was expected to grow over the life of this business plan. The Council maintained 7,800 homes which represented approximately 20% of the city's total number of domestic homes, and also managed and maintained 1,235 council garages.

All Councils with 200 or more council houses were required to hold a Housing Revenue Account.

Extensive consultation had taken place in collaboration with Lincoln Tenants Panel, Tenants and five member workshops held.

The HRA covered revenue income and expenditure relating to the Council's own housing stock. It was an account ring-fenced from the Council's general fund as

required by the Local Government Act 1989, which specified the items that could be charged and credited to it.

The Council must include all costs and income relating to the Council's landlord role (except in respect of leased accommodation, for households owed a homeless duty, and in respect of accommodation provided other than under Housing Act powers).

The Council had a legal duty to ensure the account remained solvent and to review the account throughout the year.

The HRA Business Plan set out the income and expenditure plans for the delivery of council housing in Lincoln. The Plan and associated budgets would be reviewed and monitored annually. A five-year business plan was reviewed and approved in February 2023. However, it was apparent that a number of strategic workstreams that needed to be included in the plan (i.e. Additional Homes, Decarbonisation, Estate Regeneration) could not be planned for or delivered within a five year timeframe, so the decision was taken to develop a new long-term (30-year) business plan that would allow sufficient time and investment to deliver these long-term goals.

The Housing Revenue Account invested over £30million in Lincoln's economy each year, with much of this spend going to local businesses and residents. These partnerships with local businesses helped to support the growth of a vibrant and resilient economy in the city

The business plan contained proposals to maintain and improve approximately 7,800 homes, whilst also regenerating neighbourhoods and delivering much needed new and refurbished additional homes.

The provision of good quality housing was a fundamental human need. Providing quality accommodation would improve the quality of life for thousands of people across the city and deprivation and inequality would be minimised.

We were working to make our council housing as energy efficient as possible, also using the HRA to drive down our carbon footprint.

Failure for the HRA Business Plan to be approved by Executive would have a detrimental impact on the delivery of housing services in Lincoln.

52. Repairs Policy Update

Purpose of Report

To detail the changes and updates made to the Repairs Policy since its previous review in 2017.

Decision

1. That the Repairs Policy be approved and briefing sessions for customer services and housing staff be undertaken to ensure understanding and consistent application.
2. That the Council website be updated with access to the policy for our customers.

Alternative Options Considered and Rejected

None.

Reason for Decision

The Repairs Policy had been reviewed and updated by the Housing Repair Service (HRS), the Investment Team, and in consultation with the Lincoln Tenant's Panel.

The policy now referred to scheduled repairs where appropriate, and the repair responsibilities for both the City of Lincoln Council and Tenants had been updated.

The Repairs Policy aimed to identify within the provision of the Housing Act 1985 (amended) the tenants right to repair and identify the repairs that the City of Lincoln Council were responsible for, and those which tenants were responsible for within the terms and conditions of their tenancy agreement.

The policy also looked to provide key information on service delivery, information on services provided by City of Lincoln Council, and how to report a repair.

The key areas for clarification related to fencing, specifically our guidance on replacements and the tenants responsibility for maintaining installed fencing. Other key alterations included responsibility for ventilation to the property to be maintained and cleaning/clearing of air vents by our tenants.

53. Quarter 2 - 2023-24 Operational Performance Report

Purpose of the Report

To present an outturn summary of the Council's operational performance in quarter two of 2023/24.

Decision

1. That the achievements and challenges identified in the Quarter 2 2023/24 operational performance report be noted.
2. It be confirmed that the format of the performance report continued to meet requirements.

Alternative Options Considered and Rejected

None were considered.

Reasons for the Decision

Regular monitoring of the council's performance was a key component of the Local Performance Management Framework. This report covered the key strategic performance measures identified by members and Corporate Management Team (CMT) as of strategic importance.

The outturn summary report detailed performance against a total of 79 measures across the directorates Chief Executive's, Communities and Environment and Housing and Investment. In total 62 performance measures out of the 79 were monitored against targets, of which 12 were below target; 23 were within target boundaries; 27 had met or exceeded a higher target; 17 measures were recorded as volumetric and there were no measures recorded as data not available for this quarter.

Out of the 79 performance measures monitored during the quarter with 62 targets allocated to them, 50 (80.6%) were within or exceeding the targets set. This was an improvement of 8.9% when compared to quarter 1 2023/24.

A further 17 measures were volumetric and provided context to overall service delivery. Commentaries on each measure were detailed in the report.

The Quarter 2 2023/24 Operational Performance Report reported at Appendix A to the officer's report detailed those targeted measures with performance above or below target by directorate at the end of the second quarter of 2023/24, and the reasonings behind the performance outturns.

In addition to the directorate performance measures, the report also detailed the performance outturns for corporate performance measures. These measures focussed on areas of resources, health & wellbeing, sickness, complaints (including Ombudsman rulings) and compliments.

To support the full operational performance report, a full list of all performance measure outturns and supporting performance commentary was provided at Appendix B, together with those performance measures performing within target boundary at the end of the quarter (acceptable performance) and the outturns for all performance measures recorded as volumetric (untargeted)

54. Financial Performance - Quarterly Monitoring

Purpose of Report

To present the second quarter's performance (up to 30 September 2023) on the Council's General Fund, Housing Revenue Account, Housing Repairs Service and Capital Programmes, and to seek approval for changes to the capital programmes.

Decision

1. That the financial performance for the period 1 April 2023 to 30 September 2023 and the projected outturns for 2023/24 be noted.
2. That the underlying impact of the pressures and underspends identified in paragraphs 3.3 (and Appendix B), 4.3 (and Appendix D), and 5.2 (and Appendix F) of the officer's report be noted.
3. That the changes to the General Investment Programme and Housing Investment Programme as approved by the Chief Finance Officer detailed in paragraphs 7.5 and 7.12 of the officer's report be noted.

4. That the changes to the General Investment Programme and Housing Investment Programme, as detailed in paragraphs 7.4, 7.10 and 7.11 of the officer's report, be approved.

Alternative Options Considered and Rejected

None.

Reason for Decision

Financial Procedure Rules required members to receive, on a quarterly basis, a report prepared jointly by the Chief Finance Officer and Corporate Management Team commenting on financial performance to date. This report was designed to meet this requirement.

Whilst there were still a number of variables which were subject to a level of uncertainty, based on the latest set of assumptions as at the end of the second quarter (up to 30th September 2023), the forecast financial position of the Council for 2023/24 was detailed at paragraph 2.2 of the officer's report, together with the detailed financial position shown in sections 3-7 and the accompanying appendices.

Updates were reported as follows:

General Fund Revenue Account

For 2023/24 the Council's net General Fund revenue budget was set at £14,402,660 which included a planned contribution from balances of £191,110 resulting in an estimated level of general balances at the year-end of £2,228,739 (after allowing for the 2022/23 outturn position).

The General Fund Summary was currently projecting a forecast underspend of £117,659 (Appendix A provided a forecast General Fund Summary) resulting in general balances at the year-end of £2,346,398. This position maintained balances above the prudent minimum of c.£1.5-2m.

There were a number of forecast year-end variations in income and expenditure against the approved budget, as detailed at paragraphs 3.3-3.5 of the report, with the main variances provided in Appendix B to the report.

Whilst the level of uncertainty around inflation pressures was significantly reduced this year due to actions taken in the latest Medium Term Financial Strategy (MTFS), there still remained uncertainty in terms of service demands and income forecasts. At quarter two, the potential for further variances during the year remained high, and as such the final outturn position for the year was still subject to further change. At this stage though, there were no further mitigations recommended, however, as always, there would continue to be a need for strong budgetary control in this financial year to ensure expenditure and income remained balanced within the budget.

Towards Financial Sustainability Programme

The savings target included in the MTFS for 2023/24 was £185,210.

Progress against this target, based on quarter 2 performance, showed that secured savings totalled £115,510 for the General Fund, with a further £69,700 identified, which achieved the in-year target in full.

A summary of the specific reviews that had contributed to this delivery were shown in Appendix K.

Housing Revenue Account

For 2023/24 the Council's Housing Revenue Account (HRA) net revenue budget was set with a planned contribution from balances of £58,930, resulting in an estimated level of general balances at the year-end of £1,125,517, after allowing for the 2022/23 outturn position.

The HRA was currently projecting a forecast overspend of £28,999 which would result in HRA balances of £1,154,516 at the end of 2023/24. (Appendix C provided a forecast Housing Revenue Account Summary). This position maintained balances above the prudent minimum of circa £1m.

Although the forecast position was an underspend, there were a number of significant variations in income and expenditure against the approved budget as outlined at paragraph 4.3-4.5 of the report, with full details of the main variances provided in Appendix D of the report.

As detailed throughout this report, there still remained a number of variables in the forecast assumptions, and as such the final outturn position for the year was still subject to further change. At this stage no additional mitigations, other than those currently being implemented in response to the issues faced by the Housing Repairs Service (HRS) and in response to void levels, were recommended. Strong budgetary control should continue to be a focus in this financial year to ensure expenditure and income remained balanced within budget.

Housing Repairs Service

For 2023/24 the Council's Housing Repairs Service net revenue budget was set at zero, reflecting its full cost recovery nature.

At quarter 2 the HRS was forecasting a deficit of £761,406 in 2023/24 as detailed within the forecast HRS summary at Appendix E, with full details of the main variances provided in Appendix F, together with a summary of the key variances provided at paragraph 5.2 of the officer's report.

The main contributory factor for this deficit was the ongoing recruitment and retention challenges, which were being felt not just by the council but across the construction industry as a whole. This inability to attract and retain staff resulted in a greater reliance on the use of sub-contractors to ensure that service demands were met. The cost of using sub-contractors was however more expensive than the HRS's own workforce, due to the ongoing impact of Covid19, the current inflationary crisis and a reduced pool of contractors from which to secure services. These additional costs were therefore not fully offset by the vacancy savings achieved by not carrying out the work internally.

As the increased sub-contractor costs were not reflected in the service hourly rate and overhead recovery was not recouped on sub-contractors, this resulted in an under recovery of full costs from the HRA.

Whilst last year high vacancy levels, and the use of sub-contractors rather than our own workforce, resulted in an underspend on materials for the Council, this year higher than anticipated inflation levels, an industry wide issue, and an expected increase in repair jobs had resulted in an overspend on materials further compounding the HRS forecast position.

The forecast deficit also included the impact of the national pay award announced in November 2023, which was significantly over and above the assumptions included within the MTFS, as outlined in both the General Fund and HRA variances.

It should be noted that due to the interconnection of the HRS and HRA, the consequential costs in the HRA were ordinarily reduced, and therefore offset any repatriated deficit. However due to the increased usage of more expensive sub-contractors and materials, and an increased volume of works, this was not the case this financial year as detailed above, and there was a significant additional cost for repairs and maintenance of the housing stock being incurred by the HRA. This additional cost was being offset against the overall HRA position.

Earmarked Reserves

The Council held a number of earmarked revenue reserves over both the General Fund and HRA. These reserves were sums set aside for specific purposes and to mitigate against potential future known or predicted liabilities. Key reserves included income volatility, business rates volatility, IT investment fund, asset sinking funds for future refurbishment etc. A number of these reserves were budgeted for use over the period of the MTFS.

The details of all the earmarked reserves and their forecast balance as at 31 March 2024 were attached at Appendix G, and summarised at paragraph 6.2 of the officer's report, with further details in the MTFS 2023-2028.

General Fund Investment Programme

The revised General Investment Programme (GIP) for 2023/24 amounted to £24.688m following the quarter 1 report. At quarter 2 the programme had increased by £0.096m to £24,784m, as detailed at paragraph 7.2 of the officer's report.

There were no changes over the approved limit which required approval by the Executive for the second quarter.

New projects added to the GIP, which required Executive approval were detailed at paragraph 7.4 of the officer's report.

The financial changes delegated to the Chief Finance Officer for approval for the second quarter 2023/2024 were detailed at paragraph 7.5, with a summary of the projected outturn position provided at paragraph 7.6 of the officer's report.

The overall spend on the General Investment Programme active schemes for the second quarter of 2023/24 was £4.4m, which was 22.6% of the 2022/23 budget

(excluding externally delivered schemes), as detailed further at Appendix I of the report.

Although this was a low percentage of expenditure at this stage of the financial year, further expenditure was expected in the next 6 months on Better Care Fund (DFG's), Western Growth Corridor, Greyfriars, Central Market and Town's Deal Schemes.

Housing Investment Programme

The revised Housing Investment Programme (HIP) for 2023/24 amounted to £17.969m following the quarter 1 position. At quarter 2 the programme had been decreased by £1.107m to £16.862m, as detailed within paragraph 7.9 of the officer's report.

All changes over the approved limit required approval by the Executive. There had been a number of changes made to the HIP as part of the ongoing work on the 30-year business plan to align the budgets to reflect planned acquisitions and scheduled works on the existing housing stock for the length of the MTFS. The financial changes over the approved limit which required Executive approval for the second quarter 2023/2024 were detailed at paragraph 7.10 of the officer's report.

All new projects were subject to Executive approval. There had been one new project to be funded from the Major Repairs Reserve which required approval during quarter 2 as detailed at paragraph 7.11 of the officers report.

The financial changes delegated to the Chief Finance Officer for approval as set out under Financial Procedure Rules for the second quarter 2023/2024 were detailed at paragraph 7.12 and a summary of the projected outturn position for the Housing Investment Programme at paragraph 7.13 of the officer's report.

The overall expenditure on the Housing Investment Programme at the end of quarter 2 of 2023/24 was £4.205m, which was 24.94% of the 2023/24 revised programme. This was detailed further at Appendix J.

A further £0.649m had been spent as at the end of October 2023. Although this was still a low percentage of expenditure at this stage of the financial year, works had been constrained by the availability of contractors and materials, however, new contracts were in place and spend was expected to increase in future periods. In addition, schemes such as Hermit Street and Western Growth Corridor had only recently commenced and a number of the LAHF acquisitions were currently in progress but not yet completed.

55. Statement of Accounts 2022/23

Purpose of Report

To present for information the final Statement of Accounts for the financial year ended 31 March 2023, following substantial completion of the audit opinion.

Decision

That following scrutiny of the statement of accounts for the financial year ended on 31 March 2023, the Statement of Accounts be recommended to Council on 28 November 2023 for approval.

Alternative Options Considered and Rejected

None.

Reasons for the Decision

The Statement of Accounts for 2022/23 provided a comprehensive picture of the Council's financial circumstances and had been compiled to demonstrate probity and stewardship of public funds.

The Council was statutorily required to publish its draft Statement of Accounts for 2022/23 by 31 May 2023 with an audit opinion and certificate by no later than 30 September 2023.

The Statement of Accounts for 2022/23 were still subject to verification by External Audit. The audit of the accounts was being finalised by Mazars, who commenced the audit in July 2023. The majority of the audit work had now been completed by Mazars, however, should any changes be necessary as a result of this final external work, these would be reported to the Chair of the Audit Committee with any material changes notified to the Audit Committee.

The Council made the statement of accounts available for public inspection for the required ten working days, between 1 June until 15 June 2023, during which time, the external auditor was available to answer questions, although none were received.

The Audit Completion Report also stated that there were no significant findings or recommendations in relation to internal controls during the completion of the audit work.

The Council was also required to provide a documental annual review of the effectiveness of its governance arrangements (Annual Governance Statement (AGS)), which sat alongside the Statement of Accounts; the overall level of assurance provided in 2022/23 was substantial (green) and was in line with the Council's Code of Corporate Governance.

Substantial progress had been made against the significant issue in relation to the IT Disaster Recovery Plan, that was included in the previous year's AGS, to the extent that the issue was no longer a significant governance issue. There were no new significant governance issues that were identified for inclusion in the 2022/23 Statement of Accounts.

56. Treasury Management and Prudential Code Update - Mid-Year Report - Sept 2023

Purpose of Report

To report the Council's treasury management activity and the actual prudential indicators for the period 1 April 2023 to 30 September 2023, in accordance with the requirements of the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice.

Decision

That the Prudential and Local Indicators and the actual performance against the Treasury Management Strategy 2023/24 for the half-year ended 30 September 2023 be noted.

Alternative Options Considered and Rejected

None.

Reason for Decision

The prudential system for capital expenditure was well established. One of the requirements of the Prudential Code was to ensure adequate monitoring of the capital expenditure plans, prudential indicators (PIs) and treasury management response to these plans. The report fulfilled that requirement and included a review of compliance with Treasury and Prudential Limits and the Prudential Indicators at 30th September 2023. The Treasury Management Strategy and Prudential Indicators were previously reported to and approved by Council on 28th February 2023.

It was noted that the Council held £41.145 million of investments at 30 September 2023, with the full investment profile set out at Appendix A of the report. Of this investment portfolio, 100% was held in low risk specified investments, the requirement for the year being a minimum of 25% of the portfolio to be specified investments. During the six months to 30 September on average 93% of the portfolio was held in low risk specified investments and an average of 7% of the portfolio was held in non-specified investments with other local authorities.

It was noted that as at 30th September 2023, the Council held £114.353m of external borrowing, of which 100% were fixed rate loans (Appendix A referred).

As at 30th September 2023, the average rate of interest paid during the first half of the financial year on external borrowing was 3.14%. This was lower than the budgeted rate set in the MTFS 2022-27 of 4.25%. There had been a reduction in external borrowing during the first 6 months of the year as some borrowing has been repaid and internal balances used to fund expenditure.

This Council had adopted the CIPFA Code of Practice for Treasury Management in the Public Sector and operated its treasury management service in compliance with this Code and the above requirements. These required that the prime objective of treasury management activity was the effective management of risk, and that its borrowing activities were undertaken in a prudent, affordable and sustainable basis.

This report highlighted the changes to the key prudential indicators, to enable an overview of the current status of the capital expenditure plans. It incorporated any new or revised schemes previously reported to members. Changes required to the residual prudential indicators and other related treasury management issues were also included.

57. Health, Safety and Welfare Policy 2023

Purpose of Report

To present the Council's revised Health, Safety and Welfare Policy to the Executive.

Decision

That the Health, Safety and Welfare Policy June 2023 be approved.

Alternative Options Considered or Rejected

None.

Reason for Decision

The Council's Health, Safety and Welfare Policy had been reviewed and consulted upon and, subject to being approved at this meeting, would supersede the existing policy approved in July 2019.

The document was one of the essential building blocks in contributing to an effective and successful health and safety management system, comprising four sections setting out responsibilities for health and safety across the organisation and arrangements in place to manage health and safety.

The Health and Safety Welfare Policy comprised four sections:

- Section One – General Policy Statement.
- Section Two – Organisation for Health and Safety. Health and Safety
- Section Three – Arrangements for Health and Safety.
- Section Four – Monitoring and Review of the Health and Safety Policy.

Revisions to the policy were detailed within paragraphs 2.5 – 2.9 of the officer's report.

The Tree of Responsibility incorporated a colour coded system, intended to assist all individuals to identify their health and safety duties and responsibilities. It was recommended within the Policy that this colour coded system be applied to each Directorate's organisational structure chart to enable all individuals within the Council to hold clarity as to their own health duties and responsibilities.

A copy of the final draft of the Health, Safety and Welfare Policy, incorporating the proposed amendments, was appended to the report. Also appended to the report was an extract of the minutes from the meeting of the City of Lincoln Council and Employee Joint Consultative (Health, Safety and Welfare) Committee held on 3 October 2023 which recommended approval of the proposed changes.

58. HR Policy Change: Management of Change

Purpose of Report

To provide Executive with an overview of the proposed changes to the Council's Management of Change Policy, and request that the revised policy be formally approved.

Decision

That the changes to the Councils Management of Change Policy be approved.

Alternative Options Considered or Rejected

None.

Reason for Decision

Recently Human Resources (HR) had reviewed the Management of Change Policy in conjunction with Trade Unions A summary of the proposed changes was detailed at paragraph 3.1 of the officer's report.

The proposed changes had been discussed with Unions during local HR and Trade Union meetings, and Unions were supportive of the changes.

This Policy was also taken to Joint Consultative Council (JCC) in October 2023, where it was agreed that the proposed changes should progress to Executive for consideration/formal approval.

59. Strategic Risk Register- Quarterly Review

Purpose of Report

To provide a status report on the revised Strategic Risk Register as at the end of the second quarter 2023/24.

Decision

That the Council's strategic risks as at the end of quarter 2 2023/24, be noted.

Alternative Options Considered and Rejected

None were considered. The Strategic Risk Register contained the key strategic risks to the delivery of the Council's medium and longer term priorities. A failure to monitor the action that was being taken to manage those risks would undermine the Council's governance arrangements.

Reasons for the Decision

An update of the Strategic Risk Register developed under the risk management approach of 'risk appetite', was last presented Members in August 2023 and contained fourteen strategic risks as detailed within paragraph 3.1 of the officer's report.

Since reporting to Members in August, the Strategic Risk Register had been refreshed and updated by the Risk Owners and Corporate Management Team which had identified some positive movement in the Risk Register.

The updated register was contained with Part B of this agenda, it contained fourteen strategic risks along with details of relevant mitigations.

The fourteen risks identified were detailed within paragraph 3.1 of the officer's report.

Each risk included a number of control measures in order to avoid, seek, modify, transfer or retain the risks. These included actions already in place and further actions required with the relevant timescales for implementation. These control actions continued to be implemented and the risks managed accordingly.

Each risk was evaluated in terms of the level of assessed risk (likelihood and impact), taking into consideration any changes in control measures and the wider environment in which the Council operated. While there had been some positive movements in terms of the implementation of control measures, this had resulted in there not being any change to the assessed level or likelihood of any of the risks.

The assessed level of each of the fourteen risks was outlined at paragraph 3.4 of the officer's report.

The refreshed register would be performance monitored on a quarterly basis and reported to both Performance Scrutiny Committee and Executive.

60. Exclusion of the Press and Public

RESOLVED that the press and public be excluded from the meeting during consideration of the following item of business because it was likely that if members of the public were present there would be a disclosure to them of 'exempt information' as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

This item was considered in private as it was likely to disclose exempt information, as defined in Schedule 12A of the Local Government Act 1972. No representations had been received in relation to the proposal to consider this item in private.

61. Strategic Risk Register - Quarterly Review

Purpose of Report

To receive the revised Strategic Risk Register as at the end of quarter 2 2023/24.

Decision

That the Council's strategic risks, as at the end of quarter 2 2023/24, be noted.

Alternative Options Considered and Rejected

None were considered. The Strategic Risk Register contained the key strategic risks to the delivery of the Council's medium and longer term priorities. A failure to monitor the action that was being taken to manage those risks would undermine the Council's governance arrangements.

Reasons for the Decision

The reasons for the decision were set out at Minute 59 above.

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SUBJECT: CITY COUNCIL NATURAL HISTORY, GEOLOGY AND ARCHAEOLOGY COLLECTIONS

DIRECTORATE: COMMUNITIES AND ENVIRONMENT

REPORT AUTHOR: SIMON WALTERS, STRATEGIC DIRECTOR

1. Purpose of Report

- 1.1 To recommend to Executive the transfer of legal title to Lincolnshire County Council's Heritage Services that proportion of the artefacts currently within the City Council's ownership that do not have a direct relationship with the City itself. This element finalises the pre-existing agreement in relation to the ongoing operation of the Usher Art Gallery together with the safe storage, conservation and display of the city council's art and artefacts. The proposals have been developed following extensive further negotiations with Lincolnshire County Council.

2. Background

- 2.1 Members will recall the lengthy and complex negotiations with Lincolnshire County Council (LCC) over a three-year period to secure the future of the Usher Gallery as an art gallery. This culminated in a report to this committee on 25th August 2021 which led to the approval of three agreements:

- A lease variation for the Usher Gallery, enabling wider use of the building by LCC in limited circumstances and introducing the option of a break clause to the lease after 20 years (31st March 2042)
- A service level agreement defining the hours and days of operation of the gallery, the role and financial support of the city council, and overall principles for the management of the city council's art and artefacts (including transfer of title for some artefacts) – a rolling agreement with a review point after three years (March 2025) and every two years thereafter.
- A detailed collections management agreement detailing how the collections themselves will be looked after by Lincolnshire County Council (LCC).

- 2.2 The substantial collection of art owned by the City Council is excluded from the agreement to transfer title to the County Council. Also, in term of artefacts in the City Council's ownership, the wider collection related to world cultures is likewise excluded. Therefore, this report focuses on artefacts within three broad categories:

- Archaeology (within Lincolnshire)
- Natural History
- Geology

- 2.3 Prior to April 1974, Lincoln County Borough Council owned and operated the City and County Museum and the Usher Gallery. Through local government reorganisation

under the Local Government Act 1972, ownership of the buildings and all collections passed to the City Council. On 24th October 1974, the City Council resolved to appoint the County Council as its agent under s.101 of the Local Government Act 1972 for the operation of the City and County Museum and the Usher Gallery, and the service has operated in this way since, until revised terms were negotiated in November 2021. This report covers the element of those revised terms relating to the transfer of defined artefacts in the City Council's ownership to Lincolnshire County Council.

- 2.4 Members should note that as part of the revised agreement, the County Council make no charge for storing, conserving and curating the City Council's material to national standards. This represents a significant cost saving to the City Council, which has in total over 24,000 pieces of art and artefacts.

It should also be noted that post 1974, the County Council has become the accession body for all such material. Therefore, for some collections ownership is split between the City Council (pre 1974 donations) and LCC (all post 1974 donations).

3. Items Identified for Transfer of Title to Lincolnshire County Council

- 3.1 In essence, the agreement reached in November 2021 included provision for the City Council to transfer ownership of its archaeological material drawn from the wider county area (but not within Lincoln itself) to the County Council at nil cost. The material discovered within the City is to remain in City Council ownership. **Appendix A** reproduces an extract (minute 28) of Executive Committee minutes for 25th August 2021 as they relate to this part of the agreement.

- 3.2 **Appendix B** reproduces in full a report from Lincolnshire County Council detailing the principles for the transfer of title at no cost, to their Heritage Service. It covers the history related to the artefacts and from where they originated. The report also goes onto confirm that:

"The County Council is the relevant body for receipt of proposed collection transfers as the Arts Council England accredited museum body for Lincoln Museum and The Usher Gallery. Under prior and existing arrangements for Lincoln Museum, The Usher Gallery and their associated collections, Lincolnshire County Council has demonstrated a long-term commitment to the provision of collections management, care, and access for City Council owned collections."

"All proposed transfers are made with a view to maintaining or improving the overall curatorial integrity of the collections and not for any other purpose. No transfer is proposed that would be to the detriment of the collections and is made with the curatorial recommendation of the County Council's team of qualified museum professionals."

- 3.3 The following categories of items are the agreed priorities for the period 2021-2025 for review and transfer of title to the County Council:

- Natural History
- Geology
- Archaeology (British)

The LCC report covers the transfer of the Natural History and Geology collections, and the first batch of items within the Archaeology collection where it is clear they meet the agreed criteria for transfer. The remaining items within the archaeology category will need further work before coming forward for transfer, or not.

3.4 In summary the proposal from LCC is :

- **Geology and Natural History Collections:** wholesale transfer, as many of the deposits originate from several historical donors covering a wide geographical area, many deposited pre 1974. Therefore, splitting current legal ownership between two councils would not be in the best interests of these collections. The wider benefits of wholesale transfer of these collections to the County Council will allow these complex, specialist collections to be better reviewed and developed, as a whole, representative of the County and within the single title of the County Council's museum collection. This would present a stronger proposition for funding and collaborating with partners to undertake specialist research and review work in order to better understand these collections for the benefit of our shared audiences and communities.
- **Archaeology (British):** The recommendation is to permanently transfer the title of British Archaeological material from the City Council to the County Council where the physical provenance of items/collections sits outside of the current geographical jurisdiction of the City of Lincoln Council. Transfer of these collections to the County Council will provide improved coherence of these collections within a single heritage entity- and go some way to reducing the artificial split of the collection by date (i.e. by the 1974 local authority division).

3.5 The archaeology work is not yet complete. Further reports for the transfer of other archaeological material will follow later for the more complex artefacts that require further investigation. In some cases, these will need to be considered through case-by-case proposal and agreement with the city council. Future reports will include items where it is not possible to readily apply the geographical principle in a straightforward manner.

4. City Council's Review of the Proposal

4.1 Officers in the Heritage Service at LCC have adhered to the categories that were as agreed, and restricted the review to archaeological objects found in Lincolnshire outside the present City boundary but otherwise within the UK. The City Council will therefore retain ownership and ultimate responsibility for objects found in Lincoln and for the world cultures material.

4.2 From an archaeological perspective the chief value of the objects proposed for transfer lies in what story they can tell about the past. This value is enhanced by their relationship to any other objects that have been found nearby, very many more of which have been found in wider Lincolnshire since the 1974 cutoff. It is therefore considered more beneficial for the items listed for transfer to be in the same ownership under LCC.

4.3 With regard to the geology and natural history collections, their scientific value is far greater as a unified collection rather than being split according to an arbitrary date of acquisition in 1974.

4.4 The full list of objects to transfer run to 794 pages of individual listing, broken down by:

- Archaeology – 25 pages of items
- Geology – 238 pages of items
- Natural History – 531 pages of items

As these are very detailed listings, a 10-page random sample extract has been taken from each listing to provide an illustration of the type of material to be transferred. These are reproduced in **Appendix C to E**.

5. Strategic Priorities

5.1 Let's Drive Economic Growth

Heritage and culture are significant drivers of tourism, which itself is a vital element of the local economy. The City needs to maintain a vibrant heritage offer to drive year-round tourism. This transfer of objects supports the overarching agreement with LCC on the delivery of museum and gallery services within the City.

5.2 Financial Implications

Noting the background section to this report, the transfer of material to LCC forms part of a wider agreement with LCC for the long term maintenance of the Usher Gallery. Taking each category of object in turn:

- **Archaeology (British)** - No individual item is likely to have a significant value, but if certain objects were to sell (for example) an individual Roman brooch or Saxon cremation urn, it might expect to fetch between £100-£300 depending on its condition. Fragmentary examples will fetch a great deal less. Balanced against this rather minimal (in comparative terms) monetary value, there is the significant potential cost of providing storage and conservation of these items if they were ever to revert to the care of the city council.
- **Geology and Natural History:** there may well be objects in the geology collection that have some financial value, particularly some of the more eye-catching fossils such as the plesiosaur vertebrae and paddles, but the vast majority of objects are mineral and rock samples that are worthless in monetary terms but constitute a clear liability in terms of the large amount of storage space they require. Some are even toxic, and require specialist handling and care. The natural history collection is even more problematic, as the preserved animals, preserved skins and insect specimens require constant environmental and pest-control monitoring and have recently been subject to extensive conservation works undertaken by the County Council at their own expense.

The transfer of material is at nil cost to the City Council.

5.3 Whilst the above confirms a potential notional value for the items being transferred, there are two further aspects to consider.

- a) The City Council will still retain ownership of the much higher value collections covering arts and crafts and also the international collection pieces. These have not formed part of the agreement with LCC to explore transfer of title, so will remain with the City Council.
- b) It is very difficult for the County Council to realise any value in the objects to be transferred while they remain a Museums Association accredited organisation. Any decision to dispose of objects must be taken according to a clear framework published by the Museums Association (MA), which states that the removal of an item from a museum collection must be motivated solely by the interests of the item itself and of the wider collection, and must not be undertaken primarily for financial gain. The MA's disposal toolkit makes it clear that the first option to consider is the transfer of an item to another accredited museum or public sector body, then if that proves impossible it should be returned to the original donor. At the end of the process, after all other options have been exhausted, it might be acceptable to sell the object. The MA guidance also says that any proceeds from a sale must "be applied solely and directly for the benefit of the museum's collection" so it would not be possible for the County Council to sell the items transferred and use the money for general purposes.

5.4 Legal Implications

Legal title to the objects as listed would transfer to the County Council in accordance with all statutory guidance and good practice relating to museum objects.

5.5 Procurement Implications

There are no procurement implications – this is a straight forward transfer of legal title.

5.6 Equality, Diversity and Human Rights

The Public Sector Equality Duty means that the Council must consider all individuals when carrying out their day-to-day work, in shaping policy, delivering services and in relation to their own employees.

It requires that public bodies have due regard to the need to:

- Eliminate discrimination
- Advance equality of opportunity
- Foster good relations between different people when carrying out their activities

The transfer of title will not result in any negative impact on the City Council's Equality Duty and may enhance wider access to the material once under the control of a single organisation.

5.7 Land, Property and Accommodation

The contents of this report comply with the agreement referenced earlier in the report covering the wider lease for the Usher Gallery and Service Level agreement for its operation and additional curation of the City Council's art and artefacts.

5.8 Significant Community Impact

The transfer of title will not result in any negative impact on the local community or the many special interest groups, researchers or academics. It may enhance access to the material once under the control of a single organisation.

6. Conclusion

- 6.1 The overall view is that this is positive for both the City and County Councils, and is the right approach with regard to the correct curation of these collections. For those collections not forming part of this agreement, they are retained by the Council, and hence remain the ultimate owner of the materials found in Lincoln or given specifically to the City, and the City Council will continue to have the ultimate say over their care. For the rest of the items/collections, these would move into the ownership of LCC, an accredited body committed to looking after them.

7. Recommendation

- 7.1 Members are recommended to:

- i) Approve the proposed transfer of material as listed to Lincolnshire County Council Heritage Services
- ii) Receive a further report on the remaining items for transfer in due course

Is this a key decision?

No

Do the exempt information categories apply?

No

Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply?

No

How many appendices does the report contain?

Five

List of Background Papers:

Service Level Agreement, Collections Management Agreement, Usher Gallery Lease

Lead Officer:

Simon Walters, Strategic Director
Simon.walters@lincoln.gov.uk

EXTRACT FROM COMMITTEE

Executive

25 August 2021

26. Declarations of Interest

Councillor Donald Nannestad declared a Disclosable Pecuniary Interest with regard to the agenda item titled 'Usher Gallery and Associated Collections'.

Reason: As a member of the Usher Art Gallery Trustees and advised he would leave the meeting for the duration of these items.

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Reason: As a member of the Usher Art Gallery Trustees and advised he would leave the meeting for the duration of these items.

28. Usher Gallery and Associated Collections

Purpose of Report

To confirm to Executive the finalised proposals in relation to the ongoing operation of the Usher Art Gallery together with the safe storage, conservation and display of the city council's art and artefacts. The proposals had been developed following extensive further negotiations with Lincolnshire County Council and a range of external stakeholders.

Decision

- (1) That the proposed agreement negotiated with Lincolnshire County Council, as detailed in the report, be approved.
- (2) That authority be delegated to the Director of Communities and Environment, in consultation with the City Solicitor, to agree minor changes, which did not alter the overall position as set out in sections 3 and 4 of the report, and then enter into the necessary contractual arrangements for a revised lease, Collections Management Agreement and Service Level Agreement with Lincolnshire County Council.
- (3) That officers be instructed to transfer material within the archaeological collections to Lincolnshire County Council. Such material being that discovered outside the current city boundaries but within the wider Lincolnshire footprint.
- (4) That officers be instructed to bring a further report back to Executive detailing the proposals relating to the rationalisation of the city's artefacts.

Alternative Options Considered and Rejected

Extensive negotiations had been ongoing over the last three years with Lincolnshire County Council in attempts to secure the future of the Usher Gallery

as an art gallery. Alternative options had previously been explored by the Executive.

Reasons for the Decision

Senior officers of the City Council had negotiated extensively with Lincolnshire County Council over several years to secure the future of the Usher Art Gallery as an art gallery.

At a meeting on 18 June 2021 an outline proposal was agreed in principle by both councils over the future operation of the Usher Art Gallery, as set out in sections 3 and 4 of the report, subject to the signing of the detailed supporting legal agreements.

These proposals had the full support of a range of stakeholders including: the Historic Lincoln Trust, led by Lord Cormack; Usher Gallery Trust; and Save Lincoln Usher Gallery, a high-profile pressure group established to campaign for the retention of the Usher Art Gallery as an art gallery.

The full negotiated position for the Usher Gallery and the storage and care of the City Council's art and artefacts was set out on pages 18 and 19 of the agenda pack. However, it was highlighted that the negotiated positions involved a lease to the County Council for the Usher Gallery to remain open as an art gallery on average five days a week and for storage and care of the City Council's large collection of art and artefacts.

Both councils were to explore external funding bids to invest in transforming The Collection Museum building and Usher Gallery to create a sense of one location across the two sites.

The only financial implication for the City Council associated with the new agreements related to the cost of operating the Usher Gallery for two additional days per week throughout the year. The final cost would be negotiated by the Director of Communities and Environment within the budget provision already allocated in the Medium Term Financial Strategy for the Usher Gallery.

32. Exclusion of the Press and Public

RESOLVED that the press and public be excluded from the meeting during consideration of the following items of business because it was likely that if members of the public were present, there would be a disclosure to them of 'exempt information', as defined by Section 100I of Schedule 12A of the Local Government Act 1972.

NOTE: Further to Minute 26, Councillor Donald Nannestad left the room for the duration of Minute 33.

33. Usher Gallery and Associated Collections

Purpose of Report

To confirm to Executive the finalised proposals in relation to the ongoing operation of the Usher Art Gallery together with the safe storage, conservation and display of the city council's art and artefacts. The proposals had been

developed following extensive further negotiations with Lincolnshire County Council and a range of external stakeholders.

Decision

- (1) That the proposed agreement negotiated with Lincolnshire County Council, as detailed in the report, be approved.
- (2) That authority be delegated to the Director of Communities and Environment, in consultation with the City Solicitor, to agree minor changes, which did not alter the overall position as set out in sections 3 and 4 of the report, and then enter into the necessary contractual arrangements for a revised lease, Collections Management Agreement and Service Level Agreement with Lincolnshire County Council.
- (3) That officers be instructed to transfer material within the archaeological collections to Lincolnshire County Council. Such material being that discovered outside the current city boundaries but within the wider Lincolnshire footprint.
- (4) That officers be instructed to bring a further report back to Executive detailing the proposals relating to the rationalisation of the city's artefacts.

Alternative Options Considered and Rejected

Alternative options considered and rejected are set out in Minute 28 above.

Reasons for the Decision

The reasons for the decision are set out at Minute 28 above.

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Report to The City of
Lincoln Council on
the proposed
transfer of Museum
Collections to
Lincolnshire County
Council

Report 1

18 August 2023

1. Arrangements for Collections Management:

Prior to April 1974 Lincoln County Borough Council owned and operated a museum called the City and County Museum and an art gallery known as the Usher Gallery pursuant to its powers under the Public Libraries and Museums Act 1964. Under and by virtue of the Local Government Act 1972 and certain Orders made thereunder the City Council was constituted as the district council for the City of Lincoln and property in the City and County Museum and the Usher Gallery buildings and the collections housed therein passed to the City Council.

On 26 November 1973 the City Council resolved to approve proposals put forward by the County Council for a County Museums Service for Lincolnshire including the operation of the City and County Museum and the Usher Gallery by the County Council from 1 April 1974 subject to certain conditions. This included the retention in the City Council's ownership of the museum and art gallery buildings and the collections then housed therein. Since 24 October 1974, the City Council resolved to appoint the County Council as its agent under s 101 of the Local Government Act 1972 for the operation of the City and County Museum and the Usher Gallery. Today this operates as Lincoln Museum and The Usher Gallery.

In November 2021 the City Council and the County Council agreed revised terms and conditions in order that the County Council shall act as the provider of collections management services in relation to those items in the collections of the Usher Gallery and Lincoln Museum (The Collection Museum, formerly the City and County Museum) that are the property of the City of Lincoln Council.

2. Description of the Collection

The City Council collections accessioned into the Usher Gallery collection or The Lincoln Museum (The Collection Museum / City and County Museum) collection on or before 31 March 1974 cover a broad range of material types and subject matter.

The collections were formed from several substantial private collections including, but not exclusive to the Lincoln Cathedral Dean and Chapter, the Trollope bequest, the Melville bequest, the Carlbom collection, the Smith collection, the Lincolnshire Naturalists' Union collection, the James Ward Usher bequest and the Sir Francis Hill collection, and subsequently developed through smaller bequests, systematic fieldwork (e.g., excavation and surface survey), donation and purchase.

The collections include specimens from the natural world spanning millions of years, and art and artefacts from the earliest human settlers in the county around 300,000 years ago to the first three quarters of the 20th Century. They incorporate specimens, art and artefacts:

- created, deposited, discovered or collected in the county of Lincolnshire.
- collected by Lincolnshire residents from the UK, or from other countries.
- presented to the museum and gallery collections as significant examples of their kind but with no connection to the county.

The breadth and depth of the collections cared for by the County Council enable stories of Lincolnshire to be told through evidence left behind by those that have lived here before, in their daily lives, their ways of earning a living, and their artistic endeavors; and those that have travelled from Lincolnshire

and collected art and artefacts from further afield in the UK and abroad, or presented art and artefacts of significance beyond the boundaries of the county of Lincolnshire.

The County Council's museum sites and associated collections in its care are accredited by Arts Council England under its Museum Accreditation scheme.

3. Public Benefit

The City Council license the use of items in the City Council collections to the County Council for the purpose of audience access and engagement in line with the strategic objectives of the County Council's Culture Service delivered via County Council managed sites, services, and programming.

The County Council's vision for heritage is to showcase Lincolnshire's rich heritage to the world, with a commitment to connect people and places onsite, online and within local communities by:

- Sharing stories that inspire through engagement with our sites and collections.
- Creating experiences that put our visitors and customers at the heart of all we do.
- Bringing history to life through experiences that ignite the imagination, delight, and entertain.
- Valuing our sites and collections so that they can be enjoyed now and by future generations.
- Caring for our sites and collections and making them accessible for all.

The collections in the care of the County Council contribute significantly to the County Council's Mission by bringing a wealth of enjoyment and engagement opportunities which further helps fulfil the commercial sustainability of its heritage sites.

The service helps to ensure the cultural heritage and life of the county and the country are preserved for future generations, and that the present population can access culture and heritage in a relevant way which contributes to the local visitor economy and place making agenda.

The County Council's portfolio of sites includes Lincoln Castle, Lincoln Museum, The Usher Gallery, Discover Stamford, Museum of Lincolnshire Life, Battle of Britain Memorial Flight Visitor Centre, as well as outreach within our communities and online.

Under the County Council's management Lincoln Museum and The Usher Gallery have recently been awarded Visit England's Welcome Accolade, recognising their excellence within the visitor attraction sector and showcasing the county's rich archaeology and art as a venue that goes the extra mile to provide a high-quality day out. The service's associated learning programme has been awarded the Sandford Award in recognition of its outstanding offer.

In 2022-23 the breadth of public engagement delivered by the County Council's Culture service resulted in over 894,000 physical visits to its sites, including 89,353 visits to Lincoln Museum and The Usher Gallery, 16,917 pupils from educational settings, and over 2.8million online interactions. Over 6,400 enquiries were responded to specifically in relation to the service's collections and archives.

4. Transfer of Collections

Within the Collections Management Agreement and accompanying Service Level Agreement the City Council and County Council agreed to seek to review items in the City Council collections where they hold a provenance outside of the current geographical remit and jurisdiction of the City Council. This review is with the intention of exploring the permanent transfer of title for relevant artefacts from the City Council to the County Council as the appropriate accredited body- for their incorporation into the County Council museum collections.

The County Council is the relevant body for receipt of proposed collection transfers as the Arts Council England accredited museum body for Lincoln Museum and The Usher Gallery. Under prior and existing arrangements for Lincoln Museum, The Usher Gallery and their associated collections, Lincolnshire County Council has demonstrated a long-term commitment to the provision of collections management, care, and access for City Council owned collections.

All proposed transfers are made with a view to maintaining or improving the overall curatorial integrity of the collections and not for any other purpose. No transfer is proposed that would be to the detriment of the collections and is made with the curatorial recommendation of the County Council's team of qualified museum professionals. Transfer of title requires the prior agreement of the City Council to approve transfer of title, and the acceptance by the County Council in accordance with the collecting criteria of its Collections Development Policy. Transfers will be undertaken at nil cost to the City of Lincoln Council. The transfer of the material in scope provides for both the future security of the artefacts within the museum collection, and security for the City of Lincoln Council in the event of future changes to the current Collections Management Agreement.

The Service Level Agreement accompanying the Collections Management Agreement records the agreement of the Parties with regards to the priorities and any exclusions in force for the review of the City Council collections. The following categories of items are the agreed priorities for the period 2021-2025 for review and transfer of title to the County Council:

- Natural History
- Geology
- Archaeology (British)

This report serves to address the transfer of the Natural History and Geology collections, and the first batch of items within the Archaeology collection.

4.1 Geology and Natural History Collections

4.1.1 Proposal:

The recommendation is made for the wholesale transfer of the City Council owned Geology and Natural History collections from the City Council to the County Council.

In both categories a significant proportion of these collections come from historic/antiquarian collectors, with large deposits made by several key individual donors representing a range of geographical areas sometimes working as a group.

Significant wider geological and natural history collections are held by the County Council, sometimes involving the same donors across the 1974 date divide in collections ownership. Therefore the transfer of the collection will strengthen its integrity by being brought into a single legal ownership.

Groups of specimens donated together would be split further if geographic variables are applied. In addition, for large proportions of both natural history and geology collections, documentation relating to the identification of and exact provenance for individual items is minimal. As such, there is a notable degree of uncertainty as to the exact origins of some of the items within these collections in terms of geographical location – although an educated prediction would be that the majority of these items are not from the area defined as within City of Lincoln Council jurisdiction. Therefore, in order to best uphold the integrity of the collections for future research and interpretation wholesale transfer is recommended to avoid a further artificial split of these collections by geographical boundary.

Furthermore, due to the historic detachment of identification labels from individual items; incorrect identification in the documentation; and no inventory having been created in March 1974 without specialist input, it is impossible to match up all the physical items with the available documentation. In addition, pre 1974 some rationalisation of natural history is understood to have taken place due to the condition of the items which is not always documented to individual object level. Wholesale transfer will support the County Council's ongoing management of these collections in their entirety to resolve these issues. This will better allow for the alleviation of discrepancies and for the collection's ongoing management in line with sector standards for good collections practice.

The wider benefits of wholesale transfer of these collections to the County Council in the longer term will allow these complex, specialist collections to be better reviewed and developed, as a whole, representative of the County and within the single title of the County Council's museum collection. This would present a stronger proposition for funding and collaborating with partners to undertake specialist research and review work in order to better understand these collections for the benefit of our shared audiences and communities.

4.1.2 Documentation to support transfer.

A digitised extract of accession register entries provides information as to records of natural history and geology collected between 1906 and 31 March 1974. Headings include accession number, object name, description, and location (findspot/collection spot) where this information is recorded and available.

Please note one record may equate to more than one physical item. Therefore, totals relate to number of records for items to be transferred.

For these categories, the digitised extract comprises the full list of items in scope for transfer of title.

Copies of the relevant hardcopy accession registers held by the museum have been created and entries for each category proposed for transfer highlighted. The original accession registers will be

annotated to update transfer of title (subject to this being agreed). The original ledgers are available for City Council inspection upon request.

4.2 Archaeology (British)

4.2.1 Proposal:

The recommendation is made to permanently transfer the title of British Archaeological material from the City Council to the County Council where the physical provenance of items/collections sits outside of the current geographical jurisdiction of the City of Lincoln Council.

Unlike natural history and geology, providing find spot data is available, archaeological collections largely support application of a straightforward geographical specification for transfer given their provenance from specific areas/locations.

The transfer will provide improved accountability for the City Council, in that the title of collections held by the City Council represent the current jurisdiction as relevant to its current electorate.

Transfer of these collections to the County Council will provide improved coherence of these collections within a single heritage entity- and go some way to reducing the artificial split of the collection by date (i.e., by 1974 local authority division).

The archaeological record of the county continues to evolve and is collected at county level by the County Council at Lincoln Museum as the place of deposit for archaeological archives. The museum's archaeological collection is recognised for its significance at national and international level. The transfer of title for non-City of Lincoln originating material to the County Council will result in permanent union of the transferred material with the wider archaeological record in the care of the County Council. This will maintain the format under which this collection has been collectively managed and developed since 1974.

Items where a straightforward application of geographical boundary is possible are brought forward within this initial report.

Further reports for the transfer of archaeological material by geographical location will follow where more complex queries require further investigation. In some cases, these will need to be considered through case-by-case proposal and agreement. Future reports will include items where it is not possible to readily apply the geographical principle in a straightforward manner, e.g.:

- Items where find spot data/ geographical location is not readily available via accession register entries and requires further examination by museum officers to assign find spot information.
- Items where location provenance is undeterminable following research.
- Items within early accession registers entries which are:
 - detailed by material type rather than category i.e., glass, pottery rather than archaeology which in some cases will require physical inspection of items to cross reference and define a specific archaeology category.

- detailed under a redundant category type e.g., by-gones, and/or which may be undated which require physical inspection of items to cross reference against the application of a 1750 cutoff date of archaeology.
- Items on 'permanent loan', 'undefined loan', or other historic basis for their holding by the museum which are not recognised within contemporary sector guidance, and which require appropriate conversion.
- Groups of items or archives where:
 - accession dates span across 1974 title dates and where a major part of a collection sits within the County Council's owned museum collection.
 - provenance spans the defined geographical boundary where there is a case to discuss transfer to ensure permanent integrity of closely related collections.

These points are particularly relevant where this would lead to missed opportunities for new identifications, or even reuniting parts of an object based on items remaining in two separately owned collections.

4.2.2 Documentation to support transfer.

A digitised extract of accession register entries provides a first batch of information as to records of British archaeology collected between 1906 and 31 March 1974 where the geographical boundary criteria (current City of Lincoln Council jurisdiction) have been readily available and applied. For the purposes of this first report this focuses on records of archaeology collected between 1954 and 1974, with remaining material to follow in a subsequent report. The digitised extract includes accession number, object name, description, and location (findspot/collection spot) where this information is recorded.

Please note one record may equate to more than one physical item. Therefore, totals relate to number of records for items to be transferred.

Further extracts from the accession register of additional British archaeology items for transfer will follow in subsequent reports. This is where the application of geographical boundary criteria or wider criteria requires further examination.

Copies of the relevant hardcopy accession registers held by the museum have been created and entries for each category proposed for transfer highlighted. The original accession registers will be annotated to update transfer of title (subject to this being agreed). The original ledgers are available for City Council inspection upon request.

5. Recommendation:

For the City of Lincoln Council to approve the permanent transfer of title for the detailed museum artefacts from The City of Lincoln Council to Lincolnshire County Council for incorporation into the museum collection.

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Appendix C

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Find Spot)
2	2	1970.8	rough out axe	from Graig Llywd axe factory, North Wales	Graig Llywd axe factory, North Wales
1	214	1956.59	flint scraper		Hoe Hills, Dowsby
1	245	1965.10	2 stone axes		Atterby
1	208	1954.12	Bronze Age beaker		Salmonby
1	214	1956.58	flint scraper		Cliff edge, Burton Stather
1	209	1954.75	flint axe, partially ground		Biscathorpe
2	31	1973.5	Roman greyware pottery, Medieval pottery sherds		Great Tows
1	249	1967.26	14th C painted glass	Sempringham Priory	Sempringham Priory
1	250	1967.63	Delft tile fragment		Scampton
2	11	1970.120	axe	stone	Denton, Great Langdale
1	224	1958.39	Medieval bronze and gilt ring	monogram IHC	Scothern
1	250	1967.39	iron spur		Canwick
2	2	1970.3	mortarium	fragment, AD 160-190	Owersby
1	208	1954.20	14th/15th C Medieval bronze key		Goltho
1	215	1956.71	2 small castor buckets	associated with inhumation	Ancaster sandpit
1	221	1957.39	small castor beaker		Ancaster sand pit
1	232	1961.35	polished stone axe		Langtoft gravel pit
1	220	1957.10a	2 Roman millstones		gravel pit at Tallington
1	232	1961.44	end of bronze purse frame		Sleaford
1	214	1956.66	Saxon spearhead		Barlings Abbey
2	23	1972.36	Bronze Age spearhead	Middle Bronze Age looped, socketed spearhead	Ashby de la Launde
1	221	1957.33	Anglo-Saxon glass bead		Salmonby
1	247	1966.2	iron Roman objects	lever key, hook knife, one arm of pair of shears, 3 knives, nails, fragment of bronze needle	Ashby-de-la-Launde
1	213	1956.10	bronze socketed axe		Keadby
1	214	1956.43	worked flints		Hillside Farm Ruskington
1	233	1961.61	sherd of Samian		Scampton
1	220	1957.23	polished flint axe		Middle Rasen
2	33	1973.37	metal/bronze objects	Dexthorpe Roman Farm excavation 1920s, pottery previously donated	Dexthorpe
1	210	1954.96	bronze disc (part of brooch)		Laceby sandpit
1	230	1960.50	upper stone of a beehive quern		Bracebridge Heath

1	249	1967.9	bronze brooch	Langton Down type	Owmby cliff
1	230	1960.38	Bronze Age hammer head		Faldingworth
1	210	1954.95	Anglo-Saxon bronze penannular brooch fragment		Laceby sandpit
2	27	1972.81	chafing dish fragment (female bust)	small female bust in Midlands yellow type pottery 17th C, part of chafing dish.	Nettleham
1	250	1967.58	rim of collared urn		Salmonby
1	211	1955.46	Roman, Anglo-Saxon and Medieval pottery		Haddington
1	249	1967.2	Neolithic stone axe	speckled stone	Bracebridge Heath
1	216	1956.90	bull of the Knights of St John		Hagnaby
2	10	1970.98	pottery	collection, late 18th-early 19th C	Panton DMV
1	237	1963.8	Medieval pottery	pottery finds	Sempringham Priory
1	242	1964.38	EBA handled beaker		South Willingham
2	23	1972.28	Neolithic stone axe	probably Great Langdale stone	Ormsby
1	209	1954.84	flint scraper		Torksey
1	232	1961.38	stone hammer with hourglass perforation		Glentham
1	239	1963.52	small greyware pot	under 4"	Kelby in Ancaster
2	14	1970.138	pot	Post Med	East Keal
2	8	1970.73	pottery sherds	Roman	Glentham
1	227	1958.51	Romano-British pottery		Hackthorn
1	1st register back page	1969.15	post-med padlock	iron barrel padlock, found at Sleaford Castle	Sleaford
1	218	1956.112	sherd of decorated Romano-Parisian ware		Rowston Grange
1	249	1967.30	green glazed spout of aquamanile	in shape of animal head with scales	Welton
1	214	1956.5	worked flints		Sandpit, South Rauceby
2	19	1971.45	axe	bronze, three ribbed	Holton Le Moor
2	12	1970.123	vessel	Yorkshire type	Swinderby
2	26	1972.68	masonry fragments, Bellamine jug neck, Nottingham ware sherd	masonry fragments from Nocton Priory, neck of Bellarmine jug, handle of Nottinghamware handle	Nocton
2	3	1970.20	pottery fragments	Medieval	Scampton
1	233	1961.58	Roman inscribed stone		Nettleham

1	240	1963.77	leaf-shaped arrowhead, several worked flints, 1 scraper, Roman and Medieval sherds, Romano-British greyware, glazed Medieval ware, 5 Anglo-Saxon beads		Skellingthorpe
1	228	1958.79	Romano-British pottery, bronze penannular brooch, quern frag		Wyville with Hungerton
1	251	1968.15	Bronze Age hammer	perforated stone hammer, Bronze Age	Ropsley and Humby
1	249	1967.4	Saxon rim sherd	Mid Saxon stamp decorated rim sherd	Stixwold
2	44	1974.31	Roman pottery jug	with extension for keying into pot	Ancaster
1	250	1967.65	Roman pottery	found on East side of R. Waring, 1967	West Ashby
1	227	1958.38	Romano-British pottery		Marton, site on Tillbridge Lane
1	240	1963.82	torso of life-sized male figure		Cleethorpes
1	242	1964.32	stamped tile fragment	Newstead Farm	Stixwold
1	233	1961.69	Middle Bronze Age palstave		Temple Bruer
1	238	1963.35	4th C greyware group		Scopwick
1	247	1966.11	polished stone axe		Doddington
2	19	1971.44	axe	wing flanged	Holton Le Moor
1	213	1956.16	glass beads		Ruskington cemetery
1	250	1967.56	battle axe, collared urn		Salmonby
1	238	1963.40	polished stone axe		Swaby Place
2	21	1972.8	pipe stopper	c. 1700-1720	Horncastle
1	232	1961.30	polished stone axe		Goltho
1	231	1961.17	upper millstone		Potterhanworth
1	250	1967.35	green glazed animal head	aquamanile spout	Barrow Castles
1	250	1967.49	undated brick	Medieval or later from well in town wall, Horncastle	Horncastle
1	227	1958.33	Romano-British pottery		Fillingham, Fox Wood
2	25	1972.57	carnelian intaglio		West Keal
1	219	1956.115	Romano-British pottery		Waddington
2	26	1972.69	Late Bronze Age sword	U hilted type, probably found in the Witham (surmised by CN Moore) Length 18.5 in	Witham
2	22	1972.23	small millstone	found at Dogdyke, Roman or Medieval	Coningsby
1	246	1965.18	flint scraper	possibly made from broken axe	West Keal

1	209	1954.90	square headed bronze Anglo-Saxon brooch		Laceby sandpit
1	209	1954.65	Medieval bronze ring with animal heads (stone missing)		Sudbrooke
2	32	1973.25	Bronze Age accessory vessel	6.5 cm high, with cord impressions. Found at Wilsford c.1967	Wilsford
1	221	1957.55	stone hammer with hourglass perforation		Cold Hanworth
2	39	1973.108	white flint axe	polished over most of surface	South Kyme
1	230	1960.39	looped palstave		Tattershall
1	239	1963.50	Roman flagon	creamware, late 1st C	Lea
2	35	1973.52	16th C pottery	includes wasters, from Great Beats Farm site, Coningsby.	Coningsby
1	232	1961.43	part of 15th C bronze purse frame		Sleaford
1	224	1958.50	waste flints		Brauncewell
1	221	1957.30	Roman coarse pottery		Benniworth
1	215	1956.75	3 cruciform Anglo-Saxon brooches, a small cruciform brooch with fragments of others; 1 annular brooch with fragments of a second, 1 girdle hanger with fragments of another; iron objects, one small plain vessel (almost complete) and part of the rim of another similar		sandpit at Hundon
1	213	1956.5	polished greenstone axe		Bishop Norton
1	209	1954.77	polished stone axe		Authorpe
1	210	1954.97	bone comb		Laceby sandpit
1	229	1960.23	EBA sandstone battle axe		Grainsby
1	237	1963.19	flint	probably Bronze Age	Sleaford
2	15	1971.6	pottery fragment	amphora	Branston
1	238	1963.39	polished flint axe	light brown, cream	Legbourne
2	32	1973.23	4 collections of pottery	wares are from Roman Britain, Saxon, Medieval, Post-Med. See lists by H.Healey	Sempringham
2	13	1970.133	pottery sherds	Roman and Medieval	Fullerby
1	223	1958.5	bone ring		Swayfield
2	5	1970.42	axes	stone	Digby
2	24	1972.45	Medieval pottery		Boothby Graffoe
1	247	1966.4	Roman dolabra		Dunholme

1	225	1958.60	barbed and tanged flint arrowhead		Branston Fen
2	36	1973.78	Neolithic stone axe	has indentations on both surfaces, found over 30 years ago at Tealby. Whin Sill rock?	Tealby
1	250	1967.55	beaker/ food vessel		Salmonby
2	25	1972.59	clay "marbles"	4 marbles, 2 large 2 small found on site of Ingleby DMV	Ingleby
1	229	1960.30	Romano-British pottery		Tallington
1	212	1955.50	polished bead (probably made of glass)		Skellingthorpe
2	6	1970.54	tiles		Heckington
1	226	1959.17	polished stone axe and barbed and arrowhead		Denton
2	27	1972.84	small stone axe	found in 1967	Normanby-le-wold
1	221	1957.44	complete Roman vessel	from excavation of moated site, All Saints	Theddlethorpe
1	227	1958.49	quern		Stallingborough
1	241	1964.6	Roman inscribed stone		Branston
1	221	1957.40	Roman stamped tile and mortar sherd		Welton
2	42	1974.11	corbel head	probably of an angel, found in Mareham-Le-Fen. Fine example of 12th C Romanesque architecture.	Mareham le Fen
2	29	1972.96	13th C shelly ware cooking pot	almost complete	Osournby
1	211	1955.27	small stone hammer with hourglass perforation		Horncastle
2	3	1970.23	pottery	collection of Roman, Medieval and Post Med	Rand
1	219	1956.118	polished stone axe		Buslingthorpe
1	250	1967.50	Medieval brick		Goxhill
1	227	1958.29	Medieval pottery	excavations by Ministry of Works at DMV	Somerby
2	14	1970.144	pottery	Roman	Owersby
1	220	1957.1	sherds of Anglo-Saxon pottery		Hall Hill, West Keal
2	36	1973.66	Scampton Villa finds	Roman pottery, tesserae, bones from road widening near Scampton Villa site. Includes 1 samian sherd from boy at Scampton RAF School A small amount of Mesolithic/Neolithic flintwork	Scampton
2	38	1973.97	Medieval pottery	collection of Medieval pottery and bones from Westborough	Westborough

1	221	1957.54	polished stone axe		Horncastle, 9 Linden Road
2	16	1971.10	10 pipe bowls	early 18th C	Langton by Wragby
1	214	1956.33	15 Anglo-Saxon urns	with associated material	Hall Hill, West Keal
2	8	1970.69	pottery + Knife	Medieval	Burgh Le Marsh
1	225	1958.54	Romano-British pottery		Claxby-by-Alford
1	1st registe r back page	1969.18	lower quern stone	found in hedge on Bracebridge Heath/Waddington parish boundary	Bracebridge Heath/Waddington boundary, SK977664
2	22	1972.21	16th C buckle	found in donor's garden	Normanby by Spital
1	214	1956.49	worked flints		Back Plantation, South Rauceby
2	22	1972.24	saddle quern	Neolithic or Bronze Age saddle quern from Calkwell	Belchford
2	31	1973.10	Medieval pottery		Woodall Spa
1	221	1957.50	worked flints		Tallington
2	4	1970.26	flint scraper		Ewerby & Evedon
2	19	1971.50	axe	bronze, socketed	South Kyme
1	221	1957.34	polished flint axe		Torksey Weir
2	22	1972.14	battle axe fragment	Roe Class I battle axe blade fragment, found at Mill Platt Hogsthorpe	Hogsthorpe
1	208	1954.39	iron sword knife		Stenigot
1	227	1958.48	small Medieval jug and other Medieval pottery		Stallingborough
1	250	1967.40	Medieval/post med pottery		Canwick
1	220	1957.13	samian bowl and coarse jar and other Roman pottery including decorated jar		Turnbull's Sand Pit, Ancaster
1	233	1961.54	EBA flat axe with decorated blade		Walcot
1	228	1958.71	Romano-British pottery		Osournby
1	214	1956.47	iron wedge, period uncertain		Ruskington
1	223	1958.17	Medieval pottery		Manor Farm, Burtoft
1	224	1958.30	Medieval pottery		Canwick
1	249	1967.12	13th/14th C bronze key	with lozenge shaped bow	Bassingham
1	224	1958.28	Roman pottery		Burton
2	14	1970.135	worked flints		Low Toynton
1	223	1958.16	polished stone axe		Glentham
1	225	1958.68	Anglo-Saxon bronze strips		Ruskington
2	37	1973.87	Roman pottery	from Rookery Farm, Spalding	Spalding
1	219	1956.128	2 finger rings		Ancaster
1	242	1964.29	Papal bulla	Pope Innocent IV, lead with later perforation	Wainfleet

1	225	1958.59	large part of mortar	with stamp of FIGOBATEUS	Cammeringham
1	233	1961.76	Roman-British pottery		Caistor
1	216	1956.89	pottery gaming counter or similar		Alford
1	211	1955.39	LBA spearhead		Midville
1	219	1956.129	scissors found with Medieval pottery		Osgodby
1	223	1958.18	Roman and Medieval pottery		Mablethorpe
1	219	1956.126	tanged and barbed arrowhead, scraper and flint flake		Harmston
1	208	1954.1	triangular clay loom-weight and Roman and IA finds	Iron Age type	Counthorpe
1	220	1957.18	Roman spindle whorl and 2 bronze rings		Muckton
1	210	1954.98	bead		Laceby sandpit
1	250	1967.53	15th C iron key		Salmonby
1	218	1956.106	Anglo-Saxon urn		Hall Hill, West Keal
2	6	1970.50	ring	red enamelled terret	Whaplode
1	215	1956.77	pottery and kiln furniture from Romano-British pottery kiln		Walesby
1	247	1966.3	Medieval cast-iron cauldron		Pinchbeck
1	209	1954.83	worked flints (43)		Baxter Square Farm, Burgh on Bain
1	213	1956.7	polished greenstone axe		Bishop Norton
1	219	1956.127	flint knife of Danish type		Nettleham
1	228	1958.78	Iron Age pottery	scratch marked	Barrowby
2	6	1970.49	flint scraper		Louth
1	222	1957.75	flat bronze axe		Nocton Heath, Ram Farm
1	238	1963.33	rim of Iron Age vessel		North Willingham
1	209	1954.86	worked flints (3)		Fulletby
2	24	1972.41	Palaeolithic hand axe	Barlings Parish 1957	Nettleham
1	233	1961.72	Late Bronze Age dagger		River Witham
2	44	1974.28	Roman bronze candlestick	with tripod feet and a lion head decoration (1 missing). Has a central pricket and a 'lily-head'	Branston
1	219	1956.119	leaf-shaped arrowheads		South Kelsey
1	210	1954.99	2 iron spearheads and knife		Laceby sandpit
2	2	1970.6	tiles		Mareham le Fen
1	208	1954.11	Palaeolithic hand-axe		Skerry's Holt, Salmonbury
1	237	1963.22	upper stone of quern	DMV	Thoresway

1	225	1958.55	Romano-British pottery		Stainsby site 1
1	224	1958.48	Medieval belt end		Canwick
1	214	1956.65	polished stone axe		Digby Fen
1	235	1962.21	Anglo-Saxon loom weight	intermediate type	Bishop Norton
2	10	1970.96	arrowhead	iron, military 11th-13th C	Nr Folkingham Castle
1	250	1967.44	polished flint axe	blade only	Gayton le Wold
1	246	1965.24	rim of Roman bowl	rim of late 3rd-4th C Romano-British bowl made at kilns in Stibbington near Peterborough, also base of a large jar.	Navenby
1	234	1961.81	rim from filled Torksey ware jar		Carlton le Moorland
1	209	1954.88	2 potsherds	from excavation	Beacon Hill, Cleethorpes
1	213	1956.13	Anglo-Saxon annular brooch		Ruskington cemetery
2	9	1970.94	axe	Neolithic, polished stone	Langton by Spilsby
2	10	1970.107	axe	polished stone	Leasingham
1	242	1964.30	pair of iron shears	3 1/4" length	South Carlton
1	250	1967.46	pot spindle whorl	ring and dot decoration, Medieval	Haugham
2	3	1970.14	seal matrix	lead	Hagworthingham
1	229	1960.24	Romano-British pottery		Grainsby
1	211	1955.31	fragments of evaporating dishes and pottery		Ingoldmells
2	4	1970.30	pottery sherds, animal bone, spearhead and knife		Ludford
1	236	1962.36	butt end of stone axe		Owmby Cliff
1	247	1966.1	limestone roundel with cursive Latin inscription		Ashby-de-la-Launde
1	248	1966.31	Iron Age pottery and bone	found in pits at Nocton	Nocton
1	213	1956.15	ring		Ruskington cemetery
1	233	1961.66	pottery from site of Roman kiln		Bourne Grammar School
2	31	1973.1	Bronze Age battleaxe	possibly sandstone, found in garden of donor	Branston
2	20	1971.52	ring	gold, ?16th C	Sturton By Stow
1	223	1958.20	Roman, Medieval pottery and later		Mumby
1	223	1958.4	finds from the excavation of Anglo-Saxon hut		Salmonby
1	235	1962.11	heraldic pendant		Horncastle
2	17	1971.20	weight	Medieval steelyard	Swineshead

1	212	1955.64	butt of polished stone axe (VI)		Hall Hill, West Keal
1	239	1963.54	stone axe	dark green/brown surface	Telford
1	233	1961.77	upper quern stone		North Hykeham
1	208	1954.15	2 complete and 1 fragmentary Anglo-Saxon cemetery urns		Hall Hill, West Keal
2	23	1972.35	base of stone pillar	from well filling, Denton Roman Villa, pale Oolite, probably wheel turned	Denton Roman Villa
1	234	1961.78	small Medieval jug		Sleaford
2	13	1970.131	pottery, glass, tiles		Ewerby Manor
2	5	1970.45	pottery	13th C	River Witham near Haddington
2	5	1970.40	pottery + flint	Roman	Stainfield
1	210	1954.125	Loom weights, swords and other items from Anglo-Saxon hut excavation		Salmonby
1	224	1958.42	Part of Medieval stone effigy of a man in armour		Wellingore
2	43	1974.23	Cistercian ware cup	2 handled Cistercian ware cup, mottled glaze, found in Holmes Grain Warehouse site 1974	Bracebridge
1	221	1957.41	polished stone axe		Tattershall
2	39	1973.105	17th C Delft tiles		Bristol
2	16	1971.12	pewter charger		Lincolnshire Fens
1	209	1954.78	polished stone axe		Ravendale
1	251	1969.2	Bronze Age hammer	stone with hour glass perforation	Sleaford
1	248	1966.30	Roman, Saxon, Medieval and post-Med finds	includes Roman coin	Caistor Grammar School boarding house
1	250	1967.48	16th C brick	from pottery kiln 2 Toynton All Saints	Toynton All Saints
1	219	1956.123	Anglo-Saxon 'shut-loop' brooch		Ancaster
1	219	1956.134	Romano-British pottery		Stainfield
1	220	1957.22	Anglo-Saxon objects	from cist cremation 57/32 and unstratified from area of this and inhumation 4	Loveden Hill
1	231	1961.11	polished flint axe		Skellingthorpe
1	249	1967.27	iron spear butt or butt of shepherd's crook		Wykeham Grange
2	17	1971.27	socketed axe		Coningsby
2	2	1970.12	pottery fragments	Medieval, 15th Century	East Keal
2	38	1973.100	Loveden Hill Anglo-Saxon cemetery finds	excavated 1972	Loveden Hill
1	214	1956.39	Romano-British pottery		Sandpit, Ancaster
1	238	1963.36	greyware sherds		Market Rasen

2	18	1971.34	5 arrowheads	flint	Billingham/Tattershall area
1	251	1968.12	stone axe		Holton le Moor
1	220	1957.20	glazed thumb pot		Hardwick
1	238	1963.37	rim of bossed Medieval cooking pot		Barton
1	220	1957.19	tanged and barbed arrowhead		Dunholme
1	212	1955.11	3rd/4th C Romano-British pottery		Temple Bruer
1	251	1968.1	stone? Pounder?	unknown date	Torksey
1	229	1960.19	pottery and small finds		House 4, Riseholme DMV
2	37	1973.85	Roman pottery	greyware, shelly gritted ware, colour coated ware, samian ware and some hematite. Found at Ludford	Ludford
1	230	1960.54	Romano-British pottery	Ministry of Works excavations	Caistor
1	251	1968.4	Neolithic stone axe		Abbey Hills, Nocton
1	223	1958.1	rim of mortar with stamp	GENIALIS	Evedon
1	219	1956.125	tranchet arrowhead		South Kelsey
2	35	1973.53	Medieval pottery samples	samples of pottery from the Medieval kilns at Grimston, Norfolk	Grimston, Norfolk
2	4	1970.24	3 bricks		Tattershall College
1	251	1968.2	stone carved animal head		found in vicarage garden
1	229	1960.16	annular glass bead		Tumby
2	36	1973.72	Neolithic stone axe	found on gas pipeline in 1971 at Gautby, probably Great Langdale stone	Gautby
1	251	1969.6	bronze weight container?	15th/16th C. Ring of decoration on top of lid and on edge of container	Caistor
1	236	1962.23	fragment of mortar rim	stamp of camvlacvs	Holbeach Drove
2	37	1973.89	Middle Bronze Age haft flanged axe	with stop-ridge and vestigial shield pattern, apparently from Witham near Louth.	Witham near Louth
2	3	1970.19	axe + rubbing stones	stone axe and 8 rubbing stones	Tetford
1	249	1967.23	perforated sandstone macehead		Barlings
1	208	1954.21	stone axe hammer		Baumber
1	235	1962.4	polished stone axe		Boston
1	237	1963.16	Roman brooch	fantail	Sleaford
1	229	1960.2	Anglo-Saxon beaker	glass cone beaker	Loveden Hiill
1	221	1957.37	2 polished stone axes		Saxby
1	223	1958.21	Romano-British pottery		Irby-in-the-Marsh
2	31	1973.14	worked and unworked flints	found at Laughton Common	Laughton Common

Appendix D

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin/ Find Spot)
1	22	1906.9922 a	Mineral	Silicified wood	<i>None given</i>
1	151	1927.239	Fossil	eocene fossils	Barton
1	151	1927.728	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	127	1914.3871	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	27	1906.10892	Fossil	Kimmeridge Clay	Market Rasen
1	140	1920.36	Geology	geological specimen	Essex etc
1	178	1933.1119	Fossil	collection of oliogene fossils	Isle of Wight
1	178	1933.1475	Fossil	Fossils of Lincs white chalk	Lincs
1	235	1962.9	Core Specimen	of pre - Cambrian formation	Glington, Peterborough
1	131	1915.434	Mineral		<i>None given</i>
1	127	1914.3873	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	24	1906.10326	Fossil	Ammonites	Up Lias, Grantham
1	24	1906.10422	Fossil		Up Lias, Grantham
1	188	1937.208	Mineral	Rocks and Fossils	<i>None given</i>
1	178	1933.1389	Fossil	Fossils of Lincs white chalk	Lincs
1	151	1927.546	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	151	1927.316	Mineral		Cumberland
1	127	1914.4543	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.3642	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.3859	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	23	1906.10188	Mineral	Iron pyrites	<i>None given</i>
1	151	1927.244	Fossil	eocene fossils	Barton
1	190	1938.49	Fossil	?Lima pseudolimea	Lincoln
1	50	1907.191	Rocks	Bore specimens of Rock	Boultham
1	24	1906.10272	Mineral	Tin	<i>None given</i>
1	127	1914.4273	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	23	1906.10091	Mineral	Copper	<i>None given</i>
1	127	1914.3813	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	84	1909.2001	Fossil	Fossils	<i>None given</i>
1	130	1915.262	Minerals	mineralogical specimens	<i>None given</i>
1	134	1917.67	Fossil	oistoceras omisum	Waddington
1	151	1927.449	Fossil	Collection of Fossils	<i>None given</i>
1	151	1927.754	Fossil	Rocks	Derby
1	127	1914.3815	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	50	1907.181	Rocks	Bore specimens of Rock	Boultham
1	151	1927.207	Fossil	eocene fossils	Barton
1	164	1930.87	Red Crag	cardium angustatum	Bawdsey Cliff
1	178	1933.1005	Fossil	collection of oliogene fossils	Isle of Wight
1	134	1917.58	Fossil	gresslya lumulata	Bracebridge
1	127	1914.3836	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.136	Geology	geological specimen	Essex etc
1	127	1914.3853	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.3973	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin/ Find Spot)
1	22	1906.9981	Mineral	Calcite crystallised forms	<i>None given</i>
1	131	1915.448	Mineral		<i>None given</i>
1	140	1920.485	Geology	geological specimen	Essex etc
1	127	1914.4264	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.377	Geology	geological specimen	Essex etc
1	23	1906.10179	Mineral	Limonite	<i>None given</i>
1	23	1906.10102	Mineral	Copper	<i>None given</i>
1	151	1927.660	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	192	1939.16	Fossil	ornithella	Lincoln
1	153	1928.33	Fossil	Chalk Fossils	<i>None given</i>
1	188	1937.233	Mineral	Rocks and Fossils	<i>None given</i>
1	151	1927.701	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	188	1937.288	Mineral	Rocks and Fossils	<i>None given</i>
1	22	1906.10047	Mineral	Sulphur	<i>None given</i>
1	140	1920.390	Geology	geological specimen	Essex etc
1	23	1906.10174	Mineral	Red Ochre	<i>None given</i>
1	151	1927.610	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	22	1906.10048	Mineral	Sulphur	<i>None given</i>
1	22	1906.10062 a	Mineral	Alamandine	<i>None given</i>
1	178	1933.1288	Fossil	collection of oligocene fossils	Isle of Wight
1	211	1955.40	Well logs	copies	Ruskington, Spital, Blankney, Eagle Moor, Stixwold
1	151	1927.111	Fossil	eocene fossils	Barton
1	151	1927.325	Mineral		Cumberland
1	140	1920.376	Geology	geological specimen	Essex etc
1	140	1920.324	Geology	geological specimen	Essex etc
1	164	1930.92	Norwich crag	littorina littorea	Wangford Wood
1	127	1914.4330	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.3905	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	153	1928.117	Fossil	Plant Fossils	<i>None given</i>
1	164	1930.136	Chillesford beds	tellina inaequalis	Eastern Barents Cliff
1	25	1906.10568	Fossil		Claxby
1	178	1933.1216	Fossil	collection of oligocene fossils	Isle of Wight
1	50	1907.116	Rocks	Bore specimens of Rock	Boultham
1	140	1920.475	Geology	geological specimen	Essex etc
1	188	1937.264	Mineral	Rocks and Fossils	<i>None given</i>
1	140	1920.562	Fossil	Fossils	<i>None given</i>
1	170	1931.7	Fossil	fossils from red chalk and lower grey	Hunstanton
1	22	1906.10015	Mineral	Calcite Iceland spar	<i>None given</i>
1	140	1920.75	Geology	geological specimen	Essex etc
1	23	1906.10138	Mineral	Copper malachite	<i>None given</i>
1	131	1915.472	Mineral		<i>None given</i>
1	151	1927.575	Fossil	Collection of Rocks and Fossils	<i>None given</i>

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin/ Find Spot)
1	131	1915.401	Mineral		<i>None given</i>
1	27	1906.10821	Fossil	Series of fossils	<i>None given</i>
1	151	1927.67	Fossil	eocene fossils	Barton
1	127	1914.3708	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.426	Geology	geological specimen	Essex etc
1	127	1914.4275	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	27	1906.10837	Fossil	Fossil Plants	Yorkshire Coast
1	127	1914.4241	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	156	1928.1049	Fossil	gastropods, etc.	Lincoln
1	127	1914.4074	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	130	1915.282	Minerals	mineralogical specimens	<i>None given</i>
1	140	1920.166	Geology	geological specimen	Essex etc
1	131	1915.449	Mineral		<i>None given</i>
1	170	1931.22		minerals, rock sp., fossils	<i>None given</i>
1	178	1933.1528	Fossil	Fossils from Chalk	Various beaches
1	132	1916.270	Mineral	Minerals	<i>None given</i>
1	127	1914.3838	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.340	Geology	geological specimen	Essex etc
1	154	1928.393	Rock + Fossils	Rock + Fossils	<i>None given</i>
1	22	1906.9930	Mineral	Quartz crystals with copper	<i>None given</i>
1	188	1937.252	Mineral	Rocks and Fossils	<i>None given</i>
1	127	1914.4189	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	151	1927.418	Fossil	Collection of Fossils	<i>None given</i>
1	202	1952.12	Fossil	pernoceras sp. juv.	Lincs
1	178	1933.1239	Fossil	collection of oligocene fossils	Isle of Wight
1	132	1916.152	Mineral	Minerals	<i>None given</i>
1	24	1906.10328	Fossil	Ammonites	Lincoln
1	164	1930.157	Rock	mactra oralis	Bawdsley
1	151	1927.103	Fossil	eocene fossils	Barton
1	23	1906.10229	Mineral	Cerussite	<i>None given</i>
1	178	1933.1586	Fossil	Fossils of Lincs lower chalk and red chalk	Lincs
1	151	1927.645	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	158	1929.150	Rocks	Rocks	Lincoln
1	164	1930.124	Red Crag	pectunculus glycemaris	Bawdsey Cliff
1	151	1927.161	Fossil	eocene fossils	Barton
1	127	1914.3716	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.4383	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.3955	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	153	1928.108	Fossil	Plant Fossils	<i>None given</i>
1	22	1906.10024	Mineral	Malachite	<i>None given</i>
1	143	1923.2244	Vertebra	vertebra of ichthyosaurus	Kirkstead
1	107	1912.494	Fossil	Fossils	Whitby Lias
1	25	1906.10533	Fossil		Mid Lias, Denton
1	164	1930.99	Norwich crag	littorina littorea	Wangford Wood
1	187	1937.109	Mineral	Mineral Specimens	<i>None given</i>

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin/ Find Spot)
1	209	1954.67	Fossil	procerithium beani	Wittering
1	151	1927.605	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	188	1937.250	Mineral	Rocks and Fossils	<i>None given</i>
1	24	1906.10370	Fossil	Ammonites	Up Lias, Grantham
1	134	1917.13	Fossil	Rocks	<i>None Given</i>
1	151	1927.677	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	127	1914.4020	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	155	1928.677	Fossil	fossils from the chalk	<i>None given</i>
1	140	1920.142	Geology	geological specimen	Essex etc
1	153	1928.339	Fossil	Pholadomy Heraulti & other fossils	Greetwell
1	107	1912.503	Fossil	Fossils	Whitby Lias
1	103	1911.645	Fossil	Fossils	<i>None given</i>
1	154	1928.536	Fossil	Fossils from Red Crag	Felixstowe
1	151	1927.193	Fossil	eocene fossils	Barton
1	127	1914.3889	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	151	1927.221	Fossil	eocene fossils	Barton
1	131	1915.524	Fossil	Various Fossils etc.	<i>None given</i>
1	127	1914.4179	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	188	1937.260	Mineral	Rocks and Fossils	<i>None given</i>
1	140	1920.387	Geology	geological specimen	Essex etc
1	27	1906.10860	Fossil	Fossils	Lincolnshire
1	23	1906.10103	Mineral	Copper	<i>None given</i>
1	127	1914.4352	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	22	1906.9979	Mineral	Calcite crystallised forms	<i>None given</i>
1	140	1920.235	Geology	geological specimen	Essex etc
1	127	1914.4003	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	50	1907.183	Rocks	Bore specimens of Rock	Boultham
1	178	1933.1115	Fossil	collection of oliogene fossils	Isle of Wight
1	21	1906.9834	Mineral	Quartz crystals	<i>None given</i>
1	178	1933.1061	Fossil	collection of oliogene fossils	Isle of Wight
1	164	1930.109	Red Crag	mactra orallis	Bawdsey Cliff
1	127	1914.3784	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.139	Geology	geological specimen	Essex etc
1	140	1920.427	Geology	geological specimen	Essex etc
1	151	1927.672	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	25	1906.10554	Fossil		Mid Lias, Lincoln
1	154	1928.395	Rock + Fossils	Rock + Fossils	<i>None given</i>
1	170	1931.100		minerals, rock sp., fossils	<i>None given</i>
1	132	1916.251	Mineral	Minerals	<i>None given</i>
1	151	1927.555	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	127	1914.4315	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.3897	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	22	1906.10068	Mineral	Garnet	<i>None given</i>
1	153	1928.110	Fossil	Plant Fossils	<i>None given</i>
1	127	1914.3981	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>

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1	127	1914.4029	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	151	1927.458	Fossil	Collection of Fossils	<i>None given</i>
1	25	1906.10528	Fossil		Mid Lias, Denton
1	24	1906.10450	Fossil		Up Lias, Grantham
1	127	1914.4215	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	24	1906.10356	Fossil	Ammonites	Mid Lias, Lincoln
1	127	1914.3646	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.259	Geology	geological specimen	Essex etc
1	27	1906.10877	Fossil	Fossils	Lincolnshire
1	178	1933.1490	Fossil	Fossils of Lincs white chalk	Lincs
1	140	1920.353	Geology	geological specimen	Essex etc
1	178	1933.1137	Fossil	collection of oliogene fossils	Isle of Wight
1	178	1933.1282	Fossil	collection of oliogene fossils	Isle of Wight
1	151	1927.615	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	178	1933.1371	Fossil	Fossils of Lincs white chalk	Lincs
1	140	1920.263	Geology	geological specimen	Essex etc
1	127	1914.4224	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	131	1915.483	Rock Spec		<i>None given</i>
1	27	1906.10829	Fossil		Weymouth
1	151	1927.292	Fossil	eocene fossils	Barton
1	127	1914.3715	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	196	1947.10	Rock	Roach Ironstone	Alford
1	132	1916.231	Mineral	Minerals	<i>None given</i>
1	25	1906.10562	Fossil		Claxby
1	50	1907.194	Rocks	Bore specimens of Rock	Boultham
1	23	1906.10221	Mineral	Lead galena	<i>None given</i>
1	127	1914.4313	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	151	1927.520	Fossil	Collection of Fossils	<i>None given</i>
1	154	1928.361	Fossil	Fossils	Lincoln
1	151	1927.496	Fossil	Collection of Fossils	<i>None given</i>
1	127	1914.4348	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	21	1906.9888	Mineral	Quartz potato stone	<i>None given</i>
1	170	1931.93		minerals, rock sp., fossils	<i>None given</i>
1	127	1914.3780	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.4135	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.4542	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	153	1928.133	Fossil	trerebratula lupicata	<i>None given</i>
1	140	1920.171	Geology	geological specimen	Essex etc
1	107	1912.496	Fossil	Fossils	Whitby Lias
1	154	1928.443	Rock + Fossils	Rock + Fossils	<i>None given</i>
1	132	1916.194	Mineral	Minerals	<i>None given</i>
1	134	1917.42	Fossil	pectin denussus	Aylesbury
1	140	1920.356	Geology	geological specimen	Essex etc
1	178	1933.1506	Fossil	Fossils of Lincs white chalk	Lincs
1	192	1939.7	Fossil	kallirhynchia sharpi	Lincoln

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1	213	1956.25	Specimens	Various	Lincolnshire
1	103	1911.661			<i>None given</i>
1	127	1914.4035	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.3742	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.4446	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	190	1938.38	Fossil	Echinotio Echinata	Owmbly by Spital
1	140	1920.337	Geology	geological specimen	Essex etc
1	127	1914.3732	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.3695	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	153	1928.67	Fossil	Chalk Fossils	<i>None given</i>
1	192	1939.14	Mineral	Serpentine	Cornwall
1	134	1917.72	Fossil	pleuromya decumbatas	Market Rasen
1	151	1927.93	Fossil	eocene fossils	Barton
1	140	1920.509	Geology	geological specimen	Essex etc
1	127	1914.4318	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.3837	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.3711	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	24	1906.10443	Fossil		Up Lias, Grantham
1	22	1906.9960	Mineral	Fluor opal, with Blue John	<i>None given</i>
1	25	1906.10566	Fossil		Claxby
1	24	1906.10315	Rock	Spilsby sandstone from Bride	<i>Illegible</i>
1	190	1938.29	Fossil	chlamys textoria	Bracebridge
1	178	1933.1550	Fossil	Fossils from Chalk	Various beaches
1	151	1927.413	Fossil	Collection of Fossils	<i>None given</i>
1	151	1927.154	Fossil	eocene fossils	Barton
1	164	1930.98	Norwich crag	littorina littorea	Wangford Wood
1	178	1933.1080	Fossil	collection of oliogene fossils	Isle of Wight
1	151	1927.622	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	127	1914.4077	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	153	1928.41	Fossil	Chalk Fossils	<i>None given</i>
1	24	1906.10385	Fossil	Nautilus	Up Lias, Lincoln
1	131	1915.422	Mineral		<i>None given</i>
1	200	1951.11	Fossil	pholadomya deltoidea	Ruskington
1	23	1906.10241	Mineral	Zinc blende	<i>None given</i>
1	127	1914.4350	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	23	1906.10125	Mineral	Copper Chalcopyrite with quartz	<i>None given</i>
1	22	1906.10039	Mineral	Barytes	<i>None given</i>
1	22	1906.9922	Mineral	Silicified wood	<i>None given</i>
1	154	1928.400	Rock + Fossils	Rock + Fossils	<i>None given</i>
1	178	1933.1469	Fossil	Fossils of Lincs white chalk	Lincs
1	131	1915.414	Mineral		<i>None given</i>
1	127	1914.3736	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	25	1906.10499	Fossil		Up Lias, Lincoln
1	170	1931.101		minerals, rock sp., fossils	<i>None given</i>
1	24	1906.10360	Fossil	Ammonites	Mid Lias, Lincoln

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1	251	1968.14	Fossil	Ammonite	Swinethorpe
1	153	1928.139	Fossil	Fossils	<i>None given</i>
1	178	1933.1374	Fossil	Fossils of Lincs white chalk	Lincs
1	131	1915.545	Fossil	Various Fossils etc.	<i>None given</i>
1	127	1914.4162	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	24	1906.10374	Fossil	Ammonites	Up Lias, Grantham
1	151	1927.737	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	131	1915.468	Mineral		<i>None given</i>
1	188	1937.262	Mineral	Rocks and Fossils	<i>None given</i>
1	178	1933.1462	Fossil	Fossils of Lincs white chalk	Lincs
1	151	1927.16	Fossil	eocene fossils	Barton
1	178	1933.1471	Fossil	Fossils of Lincs white chalk	Lincs
1	127	1914.4201	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	134	1917.19	Fossil	glyptocrinus expansue	Dudley
1	178	1933.1039	Fossil	collection of oliogene fossils	Isle of Wight
1	153	1928.68	Fossil	Chalk Fossils	<i>None given</i>
1	153	1928.273	Fossil	minerals, fossils, etc.	<i>None given</i>
1	178	1933.1174	Fossil	collection of oliogene fossils	Isle of Wight
1	158	1929.268	Fossil	fossils: Cambrian, Ordovician, Silurian, Devonian, Carboniferous, etc.	<i>None given</i>
1	127	1914.3984	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	164	1930.131	Chillesford beds	tellina inaequalis	Eastern Bawtry Cliff
1	178	1933.1134	Fossil	collection of oliogene fossils	Isle of Wight
1	154	1928.440	Rock + Fossils	Rock + Fossils	<i>None given</i>
1	121	1913.972	Fossil	ostrea marslii	Appleby
1	140	1920.114	Geology	geological specimen	Essex etc
1	22	1906.9988	Mineral	Calcite crystallised forms	<i>None given</i>
1	24	1906.10351	Fossil	Ammonites	Mid Lias, Lincoln
1	158	1929.156	Rocks	Rocks	Lincoln
1	50	1907.111	Rocks	Bore specimens of Rock	Boultham
1	178	1933.1267	Fossil	collection of oliogene fossils	Isle of Wight
1	154	1928.394	Rock + Fossils	Rock + Fossils	<i>None given</i>
1	27	1906.10858	Fossil	Fossils	Lincolnshire
1	140	1920.437	Geology	geological specimen	Essex etc
1	183	1935.31	Fossil	lima (ctenoides) succincta	Lincoln
1	127	1914.4082	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	151	1927.372	Fossil	Collection of Fossils	<i>None given</i>
1	127	1914.4223	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.113	Geology	geological specimen	Essex etc
1	151	1927.68	Fossil	eocene fossils	Barton
1	138	1919.64	Fossil	Fossil Teeth	Barrington
1	153	1928.136	Fossil	Fossils	<i>None given</i>
1	178	1933.1387	Fossil	Fossils of Lincs white chalk	Lincs
1	170	1931.43		minerals, rock sp., fossils	<i>None given</i>

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1	140	1920.506	Geology	geological specimen	Essex etc
1	187	1937.140	Mineral	Mineral Specimens	<i>None given</i>
1	50	1907.177	Rocks	Bore specimens of Rock	Boultham
1	131	1915.395	Mineral		<i>None given</i>
1	188	1937.287	Mineral	Rocks and Fossils	<i>None given</i>
1	170	1931.37		minerals, rock sp., fossils	<i>None given</i>
1	151	1927.178	Fossil	eocene fossils	Barton
1	127	1914.4320	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.97	Geology	geological specimen	Essex etc
1	127	1914.4093	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.4530	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.4257	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	190	1938.33	Fossil	burmirhynchia	Glenthams
1	127	1914.4048	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	187	1937.180	Mineral	Mineral Specimens	<i>None given</i>
1	21	1906.9766	Vertebra	Remains of Plesiosaurus, paddle and vertebrae	Foulers old pit West Parade
1	24	1906.10344	Fossil	Ammonites	Up Lias, Grantham
1	178	1933.1049	Fossil	collection of oligocene fossils	Isle of Wight
1	170	1931.91		minerals, rock sp., fossils	<i>None given</i>
1	140	1920.462	Geology	geological specimen	Essex etc
1	131	1915.471	Mineral		<i>None given</i>
1	178	1933.1580	Fossil	Fossils of Lincs lower chalk and red chalk	Lincs
1	127	1914.4226	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	23	1906.10269	Mineral	Autunian	<i>None given</i>
1	140	1920.565	Fossil	Fossils	<i>None given</i>
1	140	1920.566	Fossil	Fossils	<i>None given</i>
1	23	1906.10112	Mineral	Copper Chalcopyrite	<i>None given</i>
1	127	1914.3857	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	196	1947.8	Rock	Claxby Ironstone	Alford
1	134	1917.31	Fossil	dreikauters	North Nottinghamshire
1	85	1909.2102	Fossil	Fossils from the Kimmeridge Clay	Market Rasen Clay Pit
1	178	1933.1225	Fossil	collection of oligocene fossils	Isle of Wight
1	140	1920.156	Geology	geological specimen	Essex etc
1	153	1928.161	Fossil	Fossils	<i>None given</i>
1	151	1927.350	Fossil	Fossils	Cumberland
1	131	1915.564	Fossil	Various Fossils etc.	<i>None given</i>
1	127	1914.4211	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	170	1931.11	Fossil	fossils from red chalk and lower grey	Hunstanton
1	131	1915.366	Minerals		Australia
1	127	1914.4458	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	22	1906.9963	Mineral	Fluor opal, with Blue John	<i>None given</i>

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1	153	1928.35	Fossil	Chalk Fossils	<i>None given</i>
1	23	1906.10128	Mineral	Copper Chalopyrite with quartz	<i>None given</i>
1	154	1928.534	Fossil	Fossils from Red Crag	Felixstowe
1	107	1912.487	Fossil	Fossils	Whitby Lias
1	131	1915.359	Minerals		Australia
1	127	1914.4149	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.265	Geology	geological specimen	Essex etc
1	50	1907.179	Rocks	Bore specimens of Rock	Boultham
1	151	1927.25	Fossil	eocene fossils	Barton
1	140	1920.34	Geology	geological specimen	Essex etc
1	151	1927.283	Fossil	eocene fossils	Barton
1	127	1914.4216	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	23	1906.10189	Mineral	Iron pyrites	<i>None given</i>
1	151	1927.146	Fossil	eocene fossils	Barton
1	151	1927.502	Fossil	Collection of Fossils	<i>None given</i>
1	127	1914.4202	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	153	1928.97	Fossil	Plant Fossils	<i>None given</i>
1	131	1915.487	Rock Spec		<i>None given</i>
1	151	1927.134	Fossil	eocene fossils	Barton
1	27	1906.10893	Fossil	Kimmeridge Clay	Market Rasen
1	151	1927.560	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	140	1920.510	Geology	geological specimen	Essex etc
1	23	1906.10224	Mineral	Lead galena	<i>None given</i>
1	107	1912.475	Fossil	Fossils	Whitby Lias
1	164	1930.110	Red Crag	mactra orallis	Bawdsey Cliff
1	188	1937.248	Mineral	Rocks and Fossils	<i>None given</i>
1	140	1920.567	Fossil	Fossils	<i>None given</i>
1	153	1928.338	Fossil	Pholadomy Heraulti & other fossils	Greetwell
1	178	1933.1437	Fossil	Fossils of Lincs white chalk	Lincs
1	25	1906.10508	Fossil		Up Lias, Lincoln
1	140	1920.401	Geology	geological specimen	Essex etc
1	23	1906.10251	Mineral	Silver Native	<i>None given</i>
1	151	1927.392	Fossil	Collection of Fossils	<i>None given</i>
1	151	1927.86	Fossil	eocene fossils	Barton
1	151	1927.507	Fossil	Collection of Fossils	<i>None given</i>
1	127	1914.4416	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	24	1906.10424	Fossil		Up Lias, Grantham
1	151	1927.176	Fossil	eocene fossils	Barton
1	178	1933.1522	Fossil	Fossils from Chalk	Various beaches
1	131	1915.441	Mineral		<i>None given</i>
1	22	1906.9947	Mineral	Fluor opal, various colours	<i>None given</i>
1	188	1937.215	Mineral	Rocks and Fossils	<i>None given</i>
1	151	1927.664	Fossil	Collection of Rocks and Fossils	<i>None given</i>
1	134	1917.7	Fossil	trigonia costata	Bristol
1	107	1912.477	Fossil	Fossils	Whitby Lias

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin/ Find Spot)
1	21	1906.9896	Mineral	Amethyst	<i>None given</i>
1	178	1933.1117	Fossil	collection of oliogene fossils	Isle of Wight
1	151	1927.97	Fossil	eocene fossils	Barton
1	151	1927.323	Mineral		Cumberland
1	127	1914.3651	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.58	Geology	geological specimen	Essex etc
1	200	1951.18	Fossil	gresslya peregrina	Ruskington
1	189	1937.356	Fossil	sonninia euphloceras	Greetwell
1	151	1927.168	Fossil	eocene fossils	Barton
1	151	1927.366	Fossil	Collection of Fossils	<i>None given</i>
1	127	1914.3744	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.290	Geology	geological specimen	Essex etc
1	131	1915.419	Mineral		<i>None given</i>
1	132	1916.260	Mineral	Minerals	<i>None given</i>
1	154	1928.437	Rock + Fossils	Rock + Fossils	<i>None given</i>
1	187	1937.145	Mineral	Mineral Specimens	<i>None given</i>
1	127	1914.3747	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	178	1933.1032	Fossil	collection of oliogene fossils	Isle of Wight
1	127	1914.4398	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	202	1952.16	Fossil	ammonite dactylioceras (athlodactylites) athleticum (Simpson)	Lincs
1	188	1937.231	Mineral	Rocks and Fossils	<i>None given</i>
1	131	1915.481	Rock Spec		<i>None given</i>
1	127	1914.4379	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.4001	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	127	1914.4013	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	140	1920.464	Geology	geological specimen	Essex etc
1	178	1933.1485	Fossil	Fossils of Lincs white chalk	Lincs
1	127	1914.3637	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	154	1928.353	Fossil	Fossils	Bolton
1	127	1914.4501	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	131	1915.462	Mineral		<i>None given</i>
1	140	1920.70	Geology	geological specimen	Essex etc
1	151	1927.249	Fossil	eocene fossils	Barton
1	151	1927.172	Fossil	eocene fossils	Barton
1	181	1934.11	Mineral	Quartz, gold bearing etc	Klondike, North America
1	151	1927.269	Fossil	eocene fossils	Barton
1	132	1916.183	Mineral	Minerals	<i>None given</i>
1	127	1914.3929	Minerals and Fossils	Burtens minerals and fossils etc.	<i>None given</i>
1	178	1933.1105	Fossil	collection of oliogene fossils	Isle of Wight
1	178	1933.1480	Fossil	Fossils of Lincs white chalk	Lincs
1	178	1933.1084	Fossil	collection of oliogene fossils	Isle of Wight
1	23	1906.10166	Mineral	Chalybite	<i>None given</i>
1	178	1933.1491	Fossil	Fossils of Lincs white chalk	Lincs
1	151	1927.359	Mineral	Graphite	<i>None given</i>

Appendix E

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin)
1	145	1925.636	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	14	1906.2554	Insect		Hartsholme
1	16	1906.7460	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	6	1906.211 e	Bird	Ringed plover young	Nr Skegness
1	92	1910.435	Insect		Lincs
1	127	1914.1832	Shell	Burton collection of Shells	<i>None given</i>
1	12	1906.2111	Insect		Lincoln
1	17	1906.9362	Eggs	Collection of 150 eggs	Lincoln District
1	145	1925.27	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	94	1910.797	Shell		South Hykeham
1	145	1925.472	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	110	1913.115	Insect		Haverholme
1	147	1926.161	Eggs	British Eggs	Lincolnshire & Elsewhere
1	17	1906.9323	Eggs	Collection of 150 eggs	Lincoln District
1	16	1906.3139	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	127	1914.1033	Shell	Burton collection of Shells	<i>None given</i>
1	143	1923.130	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	16	1906.8355	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	147	1926.273	Eggs	British Eggs	Lincolnshire & Elsewhere
1	16	1906.3762	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	15	1906.2816	Insect		Skellingthorpe
1	178	1933.172	Shell	Collection of Shells	<i>None given</i>
1	127	1914.3563	Shell	Johnson collection of Shells	<i>None given</i>
1	178	1933.1297	Insect	European Butterflies	France
1	16	1906.3964	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	127	1914.1725	Shell	Burton collection of Shells	<i>None given</i>
1	145	1925.334	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.5672	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	178	1933.40	Shell	Collection of Shells	<i>None given</i>
1	143	1923.745	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	16	1906.7286	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.4972	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	178	1933.175	Shell	Collection of Shells	<i>None given</i>
1	127	1914.3166	Shell	Johnson collection of Shells	<i>None given</i>

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin)
1	16	1906.5783	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	8	1906.1476	Insect		Newhall
1	178	1933.546	Shell	Collection of Shells	<i>None given</i>
1	127	1914.2869	Shell	Johnson collection of Shells	<i>None given</i>
1	118	1913.808	Marine Specimen		<i>None given</i>
1	16	1906.7721	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	127	1914.3150	Shell	Johnson collection of Shells	<i>None given</i>
1	178	1933.1324	Insect	European Butterflies	France
1	16	1906.7739	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.5809	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.5732	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	14	1906.2456	Insect		Boultham
1	147	1926.124	Eggs	British Eggs	Lincolnshire & Elsewhere
1	16	1906.9129	Eggs	Cabinet of Eggs	<i>None given</i>
1	143	1923.1696	Insects		<i>None given</i>
1	16	1906.4242	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	16	1906.6574	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	93	1910.643	Insect		Lincs
1	147	1926.212	Eggs	British Eggs	Lincolnshire & Elsewhere
1	16	1906.4884	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	178	1933.487	Shell	Collection of Shells	<i>None given</i>
1	111	1913.160	Insect		Haverholme
1	15	1906.2901	Insect		Skellingthorpe
1	16	1906.4715	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	127	1914.1003	Shell	Burton collection of Shells	<i>None given</i>
1	145	1925.534	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	143	1923.2103	Insects		<i>None given</i>
1	16	1906.8510	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	145	1925.856	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	127	1914.2303	Shell	Burton collection of Shells	<i>None given</i>

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin)
1	9	1906.1684	Insect		Boultham
1	50	1907.70	Bird	Miscellaneous collection	<i>None given</i>
1	127	1914.1255	Shell	Burton collection of Shells	<i>None given</i>
1	112	1913.306	Eggs	Hedgerow eggs	<i>None given</i>
1	178	1933.589	Shell	Collection of Shells	<i>None given</i>
1	16	1906.7071	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	127	1914.1406	Shell	Burton collection of Shells	<i>None given</i>
1	16	1906.4429	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	178	1933.820	Shell	Collection of Shells	<i>None given</i>
1	16	1906.3226	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	78	1909.367	Insect		<i>None given</i>
1	16	1906.6909	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	145	1925.894	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.6257	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	145	1925.35	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.5797	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.7892	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	213	1956.11	Bird	Little Crane, Hen	Spanby
1	16	1906.3213	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	127	1914.3041	Shell	Johnson collection of Shells	<i>None given</i>
1	127	1914.2357	Shell	Burton collection of Shells	<i>None given</i>
1	143	1923.350	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	126	1914.717	Coleoptera	telephorus lividus	Lincoln
1	127	1914.1449	Shell	Burton collection of Shells	<i>None given</i>
1	16	1906.3099	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	109	1913.33	Bird	Tree Creeper	Nr Gainsborough
1	16	1906.8577	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	145	1925.1575	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.3020	Insect		Hartsholme
1	90	1910.77	Insect		Lincs

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin)
1	16	1906.7801	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	127	1914.2776	Shell	Johnson collection of Shells	<i>None given</i>
1	16	1906.5535	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	127	1914.1197	Shell	Burton collection of Shells	<i>None given</i>
1	178	1933.507	Shell	Collection of Shells	<i>None given</i>
1	16	1906.6733	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	109	1913.21	Bird	Quail	Nr Gainsborough
1	143	1923.1004	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	143	1923.1208	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	127	1914.3050	Shell	Johnson collection of Shells	<i>None given</i>
1	127	1914.776	Shell	Burton collection of Shells	<i>None given</i>
1	127	1914.2442	Shell	Burton collection of Shells	<i>None given</i>
1	127	1914.885	Shell	Burton collection of Shells	<i>None given</i>
1	16	1906.3223	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	197	1948.7	Entomology	Collection of Lincolnshire triptera + cabinet	<i>None given</i>
1	112	1913.318	Eggs	Woodland eggs	<i>None given</i>
1	145	1925.613	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.4778	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	145	1925.546	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	127	1914.1732	Shell	Burton collection of Shells	<i>None given</i>
1	143	1923.365	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	127	1914.1217	Shell	Burton collection of Shells	<i>None given</i>
1	143	1923.1474	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	15	1906.2894	Insect		Lincoln
1	16	1906.3512	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	14	1906.2601	Insect		Boultham
1	16	1906.3130	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	16	1906.5255	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	100	1911.146	Shell	Marine Shells	Lincs
1	50	1907.212	Bird	Martin	Metheringham
1	16	1906.3194	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	127	1914.3203	Shell	Johnson collection of Shells	<i>None given</i>
1	16	1906.4439	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin)
1	147	1926.77	Eggs	British Eggs	Lincolnshire & Elsewhere
1	16	1906.7269	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.6810	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	95	1910.832	Shell		Fishtoft
1	189	1937.362	Bird	Linnet	Mablethorpe
1	127	1914.2731	Shell	Burton collection of Shells	<i>None given</i>
1	16	1906.5096	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	145	1925.273	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	145	1925.593	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	178	1933.926	Shell	Collection of Shells	<i>None given</i>
1	127	1914.2171	Shell	Burton collection of Shells	<i>None given</i>
1	127	1914.3527	Shell	Johnson collection of Shells	<i>None given</i>
1	143	1923.1804	Insects		<i>None given</i>
1	16	1906.3281	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	16	1906.6029	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	112	1913.263	Insect		Lincs District
1	15	1906.2854	Insect		Skellingthorpe
1	78	1909.317	Insect		<i>None given</i>
1	178	1933.367	Shell	Collection of Shells	<i>None given</i>
1	16	1906.6880	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.7524	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.4367	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	10	1906.1908	Insect		Hartsholme
1	91	1910.316	Insect		Market Rasen
1	109	1913.11	Bird	Great crested grebe	Nr Sleaford
1	16	1906.6931	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	127	1914.1647	Shell	Burton collection of Shells	<i>None given</i>
1	145	1925.1025	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	147	1926.292	Eggs	British Eggs	Lincolnshire & Elsewhere
1	145	1925.1978	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.4062	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin)
1	10	1906.1948	Insect		<i>None given</i>
1	16	1906.5601	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.5139	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.4902	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	122	1914.52	Entomology		Lynwode
1	12	1906.2179	Insect		Skellingthorpe
1	90	1910.106	Insect		Lincs
1	143	1923.1055	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	13	1906.2362	Insect		Skellingthorpe
1	16	1906.5145	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.3253	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	127	1914.1877	Shell	Burton collection of Shells	<i>None given</i>
1	178	1933.115	Shell	Collection of Shells	<i>None given</i>
1	16	1906.4894	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	125	1914.324	Coleoptera	blaps mucronata	Long Sutton
1	79	1909.573	Insect		<i>None given</i>
1	127	1914.2361	Shell	Burton collection of Shells	<i>None given</i>
1	145	1925.2028	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	127	1914.1503	Shell	Burton collection of Shells	<i>None given</i>
1	143	1923.442	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	178	1933.578	Shell	Collection of Shells	<i>None given</i>
1	16	1906.8704	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.6397	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.3986	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	145	1925.271	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.8368	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.8392	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin)
1	16	1906.6980	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	66	1908.719	Insect		Holbeach
1	143	1923.1228	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	127	1914.2847	Shell	Johnson collection of Shells	<i>None given</i>
1	143	1923.2073	Insects		<i>None given</i>
1	2	1906.48	Bird	Pied wagtail	West Common, Lincoln
1	16	1906.6348	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	95	1910.821	Shell		Surfleet
1	145	1925.343	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
2	23	1972.34	Antler	Portion, Megacerous	Baston
1	178	1933.312	Shell	Collection of Shells	<i>None given</i>
1	16	1906.6210	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.3011	Insect		Lincoln Fen
1	9	1906.1736	Insect		Hartsholme
1	16	1906.5394	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	127	1914.874	Shell	Burton collection of Shells	<i>None given</i>
1	2	1906.53	Bird	Young cuckoo	<i>None given</i>
1	16	1906.3207	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	145	1925.2017	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	101	1911.255	Insect		Langworth
1	178	1933.472	Shell	Collection of Shells	<i>None given</i>
1	13	1906.2284	Insect		Skellingthorpe
1	109	1913.39	Bird	Turnstone	Nr Gainsborough
1	178	1933.637	Shell	Collection of Shells	<i>None given</i>
1	16	1906.3348	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	145	1925.1965	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	110	1913.77	Nest	Nest of Pied Wagtail	Haverholme
1	145	1925.691	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.5934	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.5232	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	184	1935.77	Bird	Song Thrush	New York
1	92	1910.361	Insect		Lincs

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin)
1	16	1906.7322	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.6466	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	14	1906.2578	Insect		Skellingthorpe
1	127	1914.3633	Shell	Johnson collection of Shells	<i>None given</i>
1	16	1906.3537	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	16	1906.7049	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	91	1910.323	Insect		Lincs
1	13	1906.2264	Insect		Barton on Humber
1	143	1923.2046	Insects		<i>None given</i>
1	145	1925.865	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	12	1906.2127	Insect		Skellingthorpe
1	120	1913.915	Insect		Lincs
1	16	1906.4543	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	16	1906.5336	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	8	1906.1519	Insect		Hartsholme
1	16	1906.5997	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	143	1923.1820	Insects		<i>None given</i>
1	16	1906.6101	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	111	1913.185	Eggs	Eggs laid in ground herbage	<i>None given</i>
1	10	1906.1894	Insect		Skellingthorpe
1	16	1906.8092	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.4824	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	13	1906.2406	Insect		Hartsholme
1	145	1925.310	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.4302	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	125	1914.330	Coleoptera	anaspio frontalis	Brocklesby
1	15	1906.2780	Insect		Boultham
1	127	1914.3223	Shell	Johnson collection of Shells	<i>None given</i>
1	178	1933.271	Shell	Collection of Shells	<i>None given</i>

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin)
1	172	1931.210		sepiola atlantica	Boston
1	127	1914.1914	Shell	Burton collection of Shells	<i>None given</i>
1	178	1933.705	Shell	Collection of Shells	<i>None given</i>
1	143	1923.1203	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	91	1910.170	Insect		Lincs
1	16	1906.5879	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	145	1925.369	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	9	1906.1615	Insect		Hartsholme
1	145	1925.210	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	143	1923.1454	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	127	1914.1656	Shell	Burton collection of Shells	<i>None given</i>
1	16	1906.5915	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.6057	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.4572	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	147	1926.317	Eggs	British Eggs	Lincolnshire & Elsewhere
1	178	1933.410	Shell	Collection of Shells	<i>None given</i>
1	8	1906.1584	Insect		Hartsholme
1	127	1914.3196	Shell	Johnson collection of Shells	<i>None given</i>
1	112	1913.279	Insect		Lincs District
1	145	1925.1192	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	145	1925.910	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	178	1933.959	Shell	Collection of Shells	<i>None given</i>
1	178	1933.1334	Insect	European Butterflies	France
1	92	1910.402	Insect		Lincs
1	178	1933.452	Shell	Collection of Shells	<i>None given</i>
1	127	1914.2894	Shell	Johnson collection of Shells	<i>None given</i>
1	143	1923.1113	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	16	1906.5219	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	141	1921.83	Bird	case of albinos, hybrids, varieties	UK
1	16	1906.4239	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	16	1906.8702	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	16	1906.5262	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	145	1925.890	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere

Vol	Pg No	Accession Number	Object Name	Description	Location Information (Place of Origin)
1	113	1913.372	Insect		Lincs District
1	118	1913.819	Marine Specimen		Boston
1	127	1914.2747	Shell	Johnson collection of Shells	<i>None given</i>
1	178	1933.702	Shell	Collection of Shells	<i>None given</i>
1	16	1906.6338	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	78	1909.428	Insect	Goldtail	<i>None given</i>
1	125	1914.406	Coleoptera	polydrusus pleryfonialis	<i>None given</i>
1	12	1906.2097	Insect		<i>None given</i>
1	91	1910.218	Insect		Lincs
1	178	1933.685	Shell	Collection of Shells	<i>None given</i>
1	143	1923.1397	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	79	1909.565	Insect		<i>None given</i>
1	178	1933.999	Shell	Collection of Shells	<i>None given</i>
1	8	1906.1515	Insect		Boultham
1	16	1906.6956	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	147	1926.188	Eggs	British Eggs	Lincolnshire & Elsewhere
1	114	1913.470	Insect		Lincs
1	127	1914.2116	Shell	Burton collection of Shells	<i>None given</i>
1	16	1906.5561	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	145	1925.2008	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.4402	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	127	1914.3590	Shell	Johnson collection of Shells	<i>None given</i>
1	145	1925.1448	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	16	1906.3920	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	16	1906.3974	Insect	Cabinet of British Hemiptera and Hetoreptera (insects)	<i>None given</i>
1	143	1923.2170	Insects		<i>None given</i>
1	91	1910.243	Insect		Lincs
1	143	1923.1358	Lepidoptera	collection of lepidoptera	<i>None given</i>
1	145	1925.151	Lepidoptera	Collection of Micro Lepidoptera	Lincolnshire & Elsewhere
1	6	1906.218	Bird	Little tern	Lincs coast
1	127	1914.3415	Shell	Johnson collection of Shells	<i>None given</i>
1	16	1906.9148	Eggs	Cabinet of Eggs	<i>None given</i>
1	16	1906.7206	Herbarium	6 Herbarium cupboards containing a collections of Lincolnshire plants	<i>None given</i>
1	127	1914.1063	Shell	Burton collection of Shells	<i>None given</i>
1	127	1914.1195	Shell	Burton collection of Shells	<i>None given</i>
1	91	1910.255	Insect		Lincs

SUBJECT:	EXCLUSION OF THE PRESS AND PUBLIC
DIRECTORATE:	CHIEF EXECUTIVE & TOWN CLERK
REPORT AUTHOR:	CAROLYN WHEATER, MONITORING OFFICER

1. Purpose of Report

- 1.1 To advise members that any agenda items following this report are considered to contain exempt or confidential information for the reasons specified on the front page of the agenda for this meeting.

2. Recommendation

- 2.1 It is recommended that the press and public be excluded from the meeting at this point as it is likely that if members of the press or public were present there would be disclosure to them of exempt or confidential information.

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